

Seal Rock Rural Fire Protection District

Board of Directors Regular Board Meeting

When: February 17, 2022 5:00 pm

Where: 10349 NW Rand Street Seal Rock, Oregon

CALL TO ORDER: 5:00/1700 hrs.

ROLL CALL: Karl Kowalski, Skip Smith, Mike Burt, Tina Fritz, Paul Rimola There was a quorum.

OTHERS PRESENT: Chief Will Ewing, Lynda Engle, Lisa Welch, Charles Stay, Jared Sturzenegger, Jordan (YachatsNews), Mickie Lindquist, Amy Williams

PREVIOUS MINUTES: January 2022 minutes were approved and accepted with no necessary changes.

GUEST COMMENTS: none

Treasurers Report: *See Attached* Motion was made by Director Rimola to move \$20, 831 for the coming months expenses. Passed unanimously.

Director Fritz had questions regarding the budget, legal and volunteer services, and some expenditures. It was explained that some items had been mis-coded by the accountant and this is being corrected by the Chief, who will be coding the invoices before they go to the accountant for payment.

A motion was made by Fritz that any expenditure over \$1000 would need to have prior Board approval. There was no second to her motion.

UNFINISHED BUSINESS:

- **IGA** Director Fritz brought up the Oversight Committee and that she felt it was invalid because no Chiefs were involved. Director Rimola responded by reading the past board minutes where it was decided that a committee

would be formed for the purpose of constructing a better version of the IGA. Director Fritz announced that the formed committee that met with a member of the press and a photo taken was not going to be released to the press. ORS 192.640 needs to be looked at in connection with Fritz's concerns.

Concerning the 45 pages of the current IGA with the SOG's and SOP's, it was pointed out that there are both 2020 and 2021 versions of the IGA plus one for SOGs from Lexipol. Some versions are signed, some not.

- The job description for a new chief needs some rewording and it was requested that "grant writing experience" be added. Director Burt would like to see this job description be completed and posted on the SRFD website soon. The committee meets the first Thursday of the month at 5:00.
- **LEXIPOL** A signed contract with Lexipol has not been found thus far but it seems to have been adopted in March of 2020 and they have been paid \$7,800 so far. Motion was made by Director Rimola to keep the "old rules" and invalidate Lexipol rules. Seconded by Director Burt but then he amended it to suspend the rules for 30 days until further review. Director Smith said he wasn't familiar enough with what they said to vote on it so he and Chief Ewing will meet to check into it further before March board meeting.
- **AUDIT** Director Rimola read his document concerning the issues around the audit, which is to be completed by March 31, 2022. Copies of his documents will be added to the historical record along with the minutes.
- **GREEN BUILDING** Chief Ewing explained how the trucks are being kept there, the building already has a ventilation system, which is nice, and that the county is helping to get the zoning corrected on the property. Volunteer John Stotts has been very helpful in getting the building and generator up to better standards.
- **CAC** (Citizens Advisory Committee) Director Smith made a motion to do away with it but Director Fritz felt it still has value. The motion passed and Chief Ewing suggested it can be brought back up at a later date.

NEW BUSINESS:

- To be compliant with regulations SRFD needs to make the Board meetings available electronically. Firefighter Charles Stay offered to help set up Zoom that can be available from the website. A yearly charge of about \$150. Chief Ewing will take the lead on seeing we have it available by next month.
- A discussion about billing for SRFD calls that happen within our district. The individual isn't billed, it's their insurance company in the case of crashes by out of district drivers. Firefighter Jared Sturzenegger explained how information is collected. It was determined that only incidents going forward would be collected on, nothing in the past. SRFD is set up to start billing. Past Chief Sakaris refused to get involved with it.
- Director Smith asked to receive a copy of the financials at an earlier date so he had time to review them before meeting. And a format for the Chief's report needs to be worked out. Directors were told to send their ideas to the office staff.
- Paul Highfill, Mike Burt and Paul Rimola have been going out into the District to find volunteers and promote better District relations with the community.

CHIEF'S REPORT

ImageTrend is almost setup for reporting all calls to the State offices. Chief reported 32 calls in the last week of January, 20 with Central Coast; 1 with Yachats. 6 trainings (including one for flagging which CERT joined with). A credit card is being purchased to get fuel for the trucks. Repairs of the Brush truck and Suburban have been done by the County Fleet Services in Newport. The hydrant on Bernard has been taken care of by someone unknown!

BOARD COMMENTS

- Director Smith shared his take-aways from the SDAO conference he attended virtually. He had a total of 10 suggested practices, which will be included with the board minutes.

GOOD OF THE ORDER

- Mickie Lindquist had 2 comments. (1) Why go after anyone for recuperated expenses if they live in our county....we're all neighbors. (2) When a motion is made and seconded THEN it should be discussed. She felt it was common curtesy to do it that way.

ADJOURNMENT: 7:30