



Minutes of the April 8, 2021
Regular Scheduled Meeting of the
Seal Rock Rural Fire Protection District
District Board of Directors

Chair Fritz Called the meeting to order at 6:33 PM aka 18:53 hours

Directors Present: Fritz, Oliver, Soltau, Joll, Henson

Staff Present: Chief Tom Sakaris, Accounting Officer Tom Wilson, Firefighters Udoutch and Townley

Others: April Horton, Shi Bucher, Skip Smith, Mickie Lindquist

Chair Fritz called for the previous meeting minutes to be discussed for approval. Discussion revolved around the draft minutes having the word purse instead of PERS. Motion was made by Director Joll to approve the minutes with appropriate wording to say PERS and not purse. Motion was seconded by Soltau and upon call for the question were approved unanimously

Chair Fritz called for the Financial Report to be given by Accounts Officer Tom Wilson. Mr. Wilson went over the financial documents starting with the current available cash operating funds that are approximately \$573,000. He then went over the budget balance sheet and reported the budget is steady at 75% what is where it should be at this time being the budget year ends in June. Mr Wilson also stated that expenses are holding steady at 75% or below meaning they appear to be right on target with the budget. He also stated that funding looks to be on track with total expenses at 65% of budget. Mr. Wilson then went through the payments of bills, checking and savings transactions ending his report asking for a cash requirement need of \$51,000. for April.

Chair Fritz called for discussion and or a motion, Director Soltau moved that the board authorize the transfer of funds from the LGIP account to the Columbia Bank account in an amount equaling \$51,000. to cover April 2021 payroll, bills and expenses. Director Joll seconded the motion and Chair Fritz called for discussion. Having no further discussion Chair Fritz called for a vote and the motion passed unanimously.

Chair Fritz said there were no letters for discussion and called for the Executive Director update. Fire Chief Tom Sakaris reported Lincoln County had moved from low risk to moderate risk to what Chair Fritz announced she had been informed the county was moving to "High Risk" tomorrow April 9, because of an outbreak of Covid at the County Jail.

Chief Sakaris continued his report stating he had been appointed as the 2nd Alternate on the County Fire Defense Board. Chief reported he has begun the search for a Firefighter/EMR and currently has received 6 applications and that the application process will close April 24, 2021. Concerning current staff Chief said he had moved Cody Woods up to Engineer and that on April 13 he and Seal Rock Fire staff would be attending the quarterly review process meeting with Central Coast staff and that on April 15-16 he will be attending interviews with Newport Fire to assist with their selection of a Captian.

Chief Sakaris also stated he will be having a meeting on May 13 with Mike Cain from the Oregon

Department of Forestry concerning the cooperative contract between the DoF and Seal Rock Fire.

Chief reported call volume is up with number of calls for the period, ending of February, to March 27 being at 66 jointly with Central Coast and 37 of those within the Seal Rock District, of the calls within Seal Rock District 9 were fire related and 28 were EMR related

Chief Sakaris then asked if there were any question of him and hearing none then closed his report

Chair Fritz then asked for a CAC update from CAC Vice-Chair Mickie Lindquist who reported the CAC is now fully operable and had a very good meeting that centered on development of a informational brochure concerning the upcoming levy. Also reported was the committee members are: Chair Al Anton, Vice Chair Mickie Lindquist, Secretary Lynda Engle, Tianne Rios, TO Rios, Rebecca Phillips Sutton, Irvin McLain, April Horton, Carrie Davis.

Director Joll asked about yard signs he had noticed and wanted to know if the CAC had developed those and was informed the CAC had not developed anything as yet and it appears they were produced by a District Citizen.

Chair Fritz and Director Joll both thanked Mickie Lindquist and April Horton for their willingness to serve on the CAC and Chair Fritz then moved on to the IGA and Firefighter training by announcing the Intergovernmental Agreement (IGA) will be coming up for review soon and that the Firefighters Academy had finished and Graduated 6 Firefighters on April 7

Chair Fritz then made a statement about the current levy funding saying the totals currently are \$ 1.06 per thousand assessed and if the proposed levy passes the new rate will be \$ 1.46 per thousand assessed clarifying that she just wanted to make everyone aware of the actual numbers

Chair Fritz then asked Chief Sakaris about the budget committee meeting schedule and Chief Sakaris said he wanted to wait until after the May 18, 2021 election before calling the committee to meet and that he believed that the committee would still have time to properly finish the budget before the State deadline

Chair Fritz then gave an informational review of the status concerning the Seal Rock Fire District's Columbia Bank account credit and debit cards. Chair Fritz stated all previous credit and debit cards were made null and currently there is a single debit card bearing her name. She then asked the District Board Directors if they thought it beneficial to add the Fire Chief as a signer on the Seal Rock Rural Fire Protection District, Columbia Bank account along with the current account signers, Fritz, Oliver, Joll, Soltau and Henson. Chair Fritz explained by doing such in the form of a motion would allow Columbia Bank to issue a debit card to him authorize Columbia Bank to add Chief Sakaris as a signer on the account.

After some discussion Director John Soltau moved and Director Dustin Joll seconded a motion to add the Fire Chief Tom Sakaris as a signature holder on the Seal Rock Rural Fire Protection District, Columbia Bank Account and to direct Columbia Bank to also issue Fire Chief Sakaris a debit card.

Chair Fritz explained if the motion carried it would mean that Directors Soltau, Joll, Oliver, Henson and Fritz would need to again return to the Waldport Branch of Columbia Bank and sign off after this meetings minutes were approved and delivered to Columbia Bank proving authorization of change.

The Directors had nothing further to say concerning the motion or comments from Chair Fritz and hearing no further request for discussion Chair Fritz called for a vote on the motion and the motion passed unanimously with Fritz, Oliver, Joll, Soltau and Henson voting AYE

Chair Fritz then announced the motion to:

Add the Seal Rock Rural Fire Protection District Fire Chief Tom Sakaris as a signature holder on the Seal Rock Rural Fire Protection District Columbia Bank General Account that currently lists Fritz, Joll, Oliver, Soltau and Henson as authorized signers and further to authorize Columbia Bank to issue Fire Chief Tom Sakaris a debit card

Chair Fritz then asked for public comment

Having no request for public comment and being no further business to discuss Chair Fritz announced the next regular business meeting of the Seal Rock Rural Fire Protection District Board of Directors will be held Thursday May 13, 2021 at 6:30 PM aka 18:30 hours and then closed the meeting at 7:09 PM aka 19:09 hours

Submitted by Board Secretary

Larry Henson Board Secretary
and/or
Tina Fritz Board Chair

Date Approved