

Seal Rock Rural Fire Protection District

Board of Directors Meeting – June 13, 2019

Seal Rock Administration Building

Directors Present: Al Anton John Soltau
Peter Benjamin Larry Silverthorn
Karl Kowalski

Others Present: Chief Sakaris Mel Beery
John Raudsep Skip Smith
Larry Henson Mickie Lundquist
Paul Highfill Mike Burt
Paul Rimola Erik Dediger-Small
Mary Lou Morris

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:30. There was a quorum.

Resolution to Approve 2019-2020 Budget

- President Anton read the Resolution. Director Benjamin made a motion to approve the Resolution. Director Silverthorn seconded the motion. Discussion – Director Silverthorn made a comment regarding costs, stating all costs are in the Resolution. Motion passed unanimous. A copy of the Resolution is attached.

Approval of Minutes for May 16, 2019 Budget Committee Meeting

- President Anton asked if there were any comments or corrections regarding the May 16, 2019 minutes. There were no comments or corrections.
- Director Silverthorn made a motion to approve the May 16, 2019 minutes. Director Kowalski seconded the motion. Motion passed.

Approval of Minutes for May 16, 2019 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the May 16, 2019 minutes. There were no comments or corrections.
- Director Kowalski made a motion to approve the May 16, 2019 minutes. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of May 31, 2019 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$564,328. Total LOSAP cash was \$62,988. Total Accounts Payable was \$26,925.

- Income and Expense May 2019 – Total income was \$4,241, with \$3,135 from taxes. Expenses for the Firefighters Fund was \$18,982. Expenses for the Chief Fund was \$8,093. General Fund Expenses was \$22,544.
- Expense Detail May 2019 – Reviewed with a few questions.
- Budget vs Actual Report July through May 2019 – Mr. Beery stated taxes collected is 101% of budget. The Firefighters Fund Expense is 90% of budget. The Chief Fund Expense is 83% of budget. General Fund Expense is 87% of budget. The Truck and Building Fund Expense is 41% of budget.
- Director Kowalski made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid June 2019 – Total bills are \$27,178.64.
- Credit Card Charges May 2019 – No comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Cash Requirements June 2019 – Mr. Beery stated \$48,900 is required for the month of June to pay bills.
- Mr. Beery said the following transfers need to have a motion and approval – Transfer \$60,000 from General LGIP Acct to Reserve LGIP Acct. This is an annual transfer per the budget. Transfer \$31,600 from Reserve LGIP Acct to Reserve Bank Acct. This is note payments for the year for Building. Transfer \$21,536 from LOSAP CD#1122 to LOSAP Bank Acct. This is the LOSAP payments for the year.
- Director Kowalski made a motion to make the transfers. Director Silverthorn seconded the motion. Motion passed.
- Mr. Rimola gave Mr. Beery written questions he would like answered.

Old Business

- State Parks Up-Date:

Meetings have taken place with the District attorney to discuss State Parks concern of fees for service. State Parks wants one figure, not a fee schedule. The District attorney suggests determining the cost for worse case incident. All state properties in the District should be included. A discussion followed.

New Business

- Chiefs Report by Chief Sakaris:

Chief Sakaris reported the District will know in August if the grant from the Siletz Tribe is awarded. The repeater is being worked on. Another fatality has occurred on Hwy. 101. There were 35 calls for the month, including 16 EMS, two building fires, two accidents plus other calls.

- SRFD Association:

No report.

Public Comments:

- Mr. Rimola had comments regarding State Parks, including the impact fee. A discussion followed.
- Mickie Lundquist had a question about charge per incident. What if there is a major disaster? She was told it depends on the situation.
- Mr. Raudsep wanted to know when the parks are at their peak, what is the population for the District? He was told the population could double.
- Mr. Dediger-Small gave a picture of an individual and a fire recovery document to President Anton. He wants everything the District has on this person.
- Mr. Rimola is not satisfied with the five year plan. He thinks it is a wish list that needs more written justification. He thinks the website needs to be more informative. Director Soltau suggested Mr. Rimola help with the website. Mr. Rimola volunteered to help with the five year plan.
- Mr. Highfill stated he is proud of the Board and the budget amount.

President Anton adjourned the regular meeting at 19:15.

President Anton called the regular meeting to order again at 20:07.

- President Anton asked Larry Henson to join the meeting.
- President Anton announced that he will resign from the Board after the August meeting. Mr. Henson ran for the Board but was not elected. President Anton suggests appointing Mr. Henson to fill the vacancy after the August meeting.
- Director Silverthorn made a motion to appoint Larry Henson to the Board after the August Board of Directors meeting. Director Benjamin seconded the motion. The motion passed with President Anton abstaining.
- New officers need to be elected at the July meeting.
- New board members should attend the SDAO session on August 7th.
- Director Silverthorn and Director Kowalski made their final comments. The other board members thanked them for their years on the Board.
- President Anton asked Director Benjamin to be the Seal Rock Fire District representative for the Waldport Chamber of Commerce. He agreed.

President Anton adjourned the regular meeting at 20:17.

Minutes prepared by Mary Lou Morris.

