

about the bill from AA Towing and Wrecking. This was the cost for a wrecker getting the engine out of a ditch.

- Credit Card Charges November 2019 – Total charges were \$1,940.34. President Soltau wanted to know about the charge from Pioneer Telephone Cooperative. Mr. Beery said this was the total for all buildings.
- Director Benjamin made a motion to approve Accounts Payable. Director Joll seconded the motion. Motion passed.
- Cash Requirements December 2019 – Mr. Beery stated \$43,800 is required for the month of December.
- Director Benjamin made a motion to make the transfer. Director Joll seconded the motion. Motion passed.

Old Business

- SRRFPD Volunteer Firefighters Association:

Director Henson spoke on behalf of the Association and discussed the relationship between the District and Volunteer Association. Current President Lopez has stated the Association does not want the proposed 501(c)(3). If the District takes over the Volunteer Association, the District could have 501(c)(3) which is all about money. If the Association is dissolved, the funds in the Association, which are approximately \$3,149.29 within the combined sign and volunteer fund, would go back to the District. Director Henson is looking for direction from the Board. The Association is now a non-profit corporation with the State of Oregon. Forms have to be filed with the Secretary of State. Director Benjamin explained with a 501(c)(3) there can be donations. He doesn't think it would increase donations and could be more complicated with no benefit. Director Joll stated donations can be made to the District without it being 501(c)(3).

Director Henson stated Hank Lopez has announced he does not want to run for president again and his replacement has not yet been decided.

New Business

- Chiefs Report by Chief Sakaris:

Chief Sakaris started by saying the flu is in the area with some schools closing. He suggested if anyone has a temperature of 100 or above, have no public contact for 48 hours after the temperature is gone. Chief Sakaris's November 2019 Monthly Report follows:

1. The Seal Rock Garden Club used District facilities to make Christmas wreaths and did all of the clean-up.
2. November 15, 2019 contacted various electrical contractors for bids for the Bayshore station. The washer and dryer need to be replaced.
3. November 18, 2019 contacted True North Pump testing to arrange to have Engine 6207 tank to pump valve replace and schedule a pump test date.

4. November 18, 2019 received an email from Mr. Rimola regarding Brian Booth State Park. The information was sent to Adam Springer along with another email that was received. Director Henson suggested asking the State to pay legal fees.
5. November 25, 2019 revised the firefighter job announcement.
6. November 25, 2019 prepared apparatus area for the Garden Clubs Christmas project.
7. December 2, 2019 contacted Adam Springer to confirm that he will be attending the meeting regarding Brian Booth Park, he stated he would be.
8. December 4-5, 2019 in Portland and met with Lexipol rep for our new policy manual. The policies would be updated twice a year and are defensible in a court of law. The policies could be in place in January and can be changed. There is an eight hour class and one additional staff can attend. The cost will be \$3867/year.
9. December 6, 2019 a load test was performed on the repeater batteries and it was found that 3 of the 4 batteries were showing a low voltage reading. We will need to purchase 4 batteries and create a policy for a repeater battery replacement program. The cost for each battery is \$525 for a total of \$2100. Director Henson asked if the \$2100 needed to be approved. It was explained no approval is necessary since there are funds in the budget.
10. December 7, 2019 the Chief attended the garden clubs annual Christmas gift sale.
11. December 7, 2019 attended our annual Santa Project. The food drive was a success. Representatives will attend the Bayshore Holiday Party on December 14th since Bayshore was not included on December 7th.

Chief Sakaris said there were 41 calls for the month, with the majority being EMS calls. There were 3 vehicle accidents with injuries.

President Soltau said Al Anton had carried the load for Brian Booth State Park. There is no board member currently involved and the attorney is attending meetings and, of course, being paid to attend. No proposal has been heard. Director Henson volunteered to go to the meetings and the Board agreed to have him attend. President Soltau gave Director Henson a summary of what has happened to date. Adam Springer will be contacted that a board member will attend meetings instead of him.

- SRFD Association:

No report.

Public Comments:

- Dave Oliver said he was impressed with the Food Drive.

Board Comments:

- Director Henson said he'd considered attending the SDAO Conference but decided the cost was too much. President Soltau told Director Henson that money is available in the budget and encouraged him to attend if he's interested.
- Director Joll reported there was a call regarding a member of the Coast Guard that was injured. He responded with Chief Sakaris who was nearby.

President Soltau announced there would be an Executive Session under ORS 192.660 Executive Session: Section 2 – Contracts and then adjourned the regular meeting at 19:25.

The regular meeting was reconvened again at 20:18.

- Director Joll moved to acknowledge the possibility that the District may have made mistakes in the administration of the Employee Health Insurance reimbursements, and will be seeking legal counsel to remedy this situation. Director Benjamin seconded the motion. Motion passed.
- Director Joll moved to postpone consideration of the Employment Contract until District Policy and the Employee Handbook are updated. Director Benjamin seconded the motion. A discussion followed. The attorney has stated the Employee Handbook and District Policy are very important. This should be Chief Sakaris's #1 project. Motion passed.
- The contract with Lexipol was discussed further. President Soltau asked if there were any time constraints and if it could be in next year's budget. Chief Sakaris will ask Mr. Beery if money can be move to pay the fee. It's possible Legal Services could be changed to Professional Services in the budget. Chief Sakaris was given an ok to go forward.

President Soltau adjourned the regular meeting at 20:30.

Minutes prepared by Mary Lou Morris.