

**Seal Rock Rural Fire Protection District  
Board of Directors Meeting—January 11, 2018  
Seal Rock Administration Building**

<b>Directors Present</b>	Al Anton	Peter Benjamin	John Soltau
<b>Directors Excused</b>	Karl Kowalski	Larry Silverthorn	
<b>Others Present</b>	Mel Beery Charlie Lesiecki,	Patty Benjamin John Raudsep	Capt. Scott Clendenin Chief Tom Sakaris

**Call to Order**

President Anton called the meeting to order at 18:32.

**Approval of Minutes for December 14, 2017 Board of Directors Meeting**

Director Benjamin moved, Director Soltau seconded, to approve the December 14, 2017 minutes as presented. Motion passed 3-0 with no discussion.

**Financials**

Mr. Beery distributed the financial reports and discussed each statement.

1. Balance Sheet as of December 31, 2017/Current Assets and Liabilities—With the District halfway through the Fiscal Year, the total in Checking/Savings was \$640,774. Total Accounts Payable was \$7,913.
2. Income and Expense for December 2017—Total income including taxes and interest was \$7,158. The total for Firefighters Fund Expenses was \$14,637, Chief Fund Expenses was \$7,651, General Fund Expenses was \$4,545, and Truck & Building Fund Expenses was \$5,648.
3. Expense Detail December 2017—The utility bill for the Bayshore station was higher than usual at \$179. A brief discussion followed about changing out the thermostat to one that was non-adjustable.
4. Budget vs. Actual Report July through December 2017—Mr. Beery noted that 98% of taxes had been collected. Firefighters Fund Expenses was at 52% of budget halfway through the Fiscal Year, Chief Fund Expenses was at 46%, and General Fund Expenses was 29% of budget.  
Director Benjamin moved to approve the Financial Reports. Director Soltau seconded the motion and it passed unanimously.
5. Bills Paid January 2018—Total bills paid was \$19,644.95. Mr. Beery pointed out that an insurance payment to Special Districts Association of Oregon (SDAO) in the amount of \$11,269.00 would reflect on the next month’s expense report.

6. Cash requirements January 2018—\$39,300 would be required to meet payroll and bills. Director Benjamin made a motion to approve Accounts Payable and transfer \$39,300 from the LGIP fund to the bank account to pay the month’s bills. Director Soltau seconded . Motion passed 3-0.

**Old Business**

1. Street Light on 101 and Grebe Street—Chief Sakaris reported that Central Lincoln would install a 35-foot light pole at the intersection of the road. The cost would be \$22.53 per month.
2. Alsea Highlands Update—President Anton had talked with Dennis Bartoldus, the District’s legal counsel, about options relating to annexing Alsea Highlands into the Seal Rock Fire District. He will have more to report at the next board meeting.
3. Risk Management--Chief Sakaris had received forms from SDAO to complete an inspection and assessment survey specifically applicable to the Seal Rock Fire facilities. He will complete the assessment survey and have a report at the next board meeting.
4. Awards Dinner—Association President Charlie Lesiecki distributed RSVP forms for the Seal Rock Fire District Awards Dinner to be held on January 27, 2018.

**New Business**

1. Strategic Planning—President Anton and Chief Sakaris will review a 3-5 year strategic plan at the next board meeting.
2. Chief’s Report—Training continues in firefighting evolutions to achieve basic certifications. Seal Rock Fire responded to 414 calls in 2017, up 11% from 365 calls the previous year. Chief Sakaris said that increase was about normal for most fire districts. There had been 26 runs so far in 2018, with 6 of those being mutual aid.
3. Association Report—Charlie Lesiecki said the Association had submitted the forms and fees to the State to register as a non-profit organization. There had been a “glitch” in the paperwork but the registration should be finalized in the next month.

**Public Comment**

There was no public comment.

**Board Member Comments**

Director Benjamin met with Chief Sakaris and Lincoln County Emergency Manager, Jenny Demaris, regarding emergency response preparedness. He said Chief Sakaris has been working on disaster preparedness for months and had done a great job. He added that Seal Rock Fire’s preparation for the eclipse last August would have passed a FEMA audit with ease.

In answer to a question from Director Soltau, Capt. Clendenin said the generator at the new building is tested every Wednesday and performs well.

**Adjournment**

President Anton adjourned the meeting at 18:50.

Minutes prepared by Patty Benjamin.