

# **Seal Rock Rural Fire Protection District**

## **Board of Directors Meeting – December 13, 2018**

### **Seal Rock Administration Building**

**Directors Present:** Al Anton                      John Soltau  
Peter Benjamin                      Karl Kowalski  
Larry Silverthorn

**Others Present:** Chief Sakaris                      Mel Beery  
Hank Lopez                      Adam Schmolzi  
John Raudsep                      Mike Burt  
Lyle Beard                      Paul Rimola  
Mary Lou Morris

#### **Call to Order – Board of Directors Meeting**

- President Anton presided and called the meeting to order at 18:32. There was a quorum.

#### **Approval of Minutes for November 8, 2018 Board of Directors Meeting**

- President Anton asked if there were any comments or corrections regarding the November 8, 2018 minutes. There were no comments or corrections.
- Director Silverthorn made a motion to approve the November 8, 2018 minutes. Director Benjamin seconded the motion. Motion passed.

#### **Financials (handout)**

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of November 30, 2018 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$761,265. Total LOSAP cash was \$72,168. Total Accounts Payable was \$22,574.
- Income and Expense November 2018 – Total income was \$433,851. All of the income was from taxes except for interest of \$717. Expenses for the Firefighters Fund was \$16,319. Expenses for the Chief Fund was \$7,652. General Fund Expenses was \$13,803. Expenses for the Truck and Building Fund was \$2,429.
- Expense Detail November 2018 – Director Silverthorn asked about the bill from Power Systems West. Chief Sakaris explained it was the cost to have the water pump repaired. Director Soltau inquired about the PERS Contribution. Director Benjamin said when the new hires complete their six month probation, which will be next month, contributions will start for them. Director Silverthorn asked about the amount from Special Districts. Mr. Beery verified this was the amount paid after the insurance deductible. Director Kowalski wanted to know when M & E Septic Service last pumped the hold tank. Chief Sakaris stated it was done last August.
- Budget vs Actual Report July through November 2018 – Mr. Beery stated 90% of Income was collected in one month.

- Director Kowalski made a motion to approve Financials. Director Silverthorn seconded the motion. Motion passed.
- Bills Paid December 2018 – Director Kowalski asked about the garage door repair. Chief Sakaris said they are still working on the door at Bayshore Station. It will cost about \$3000 to do both doors. Total bills are \$23,142.95.
- Credit Card Charges November 2018 – No comments.
- Director Benjamin made a motion to approve Accounts Payable. Director Silverthorn seconded the motion. Motion passed.
- Cash Requirements December 2018 – Mr. Beery stated \$36,400 is required for the month of December to pay bills.
- Director Silverthorn made a motion to make the transfer. Director Benjamin seconded the motion. Motion passed.

### **Old Business**

- Volunteer Recruitment Update (Peter Benjamin):

Chief Sakaris, Hank Lopez and Director Benjamin have met to come up with ideas for recruiting new volunteers. They have leads to recruit using local churches, service organizations and contractors to further develop the program. Director Kowalski suggested using Face Book. The District has a page but it needs to be updated. Director Benjamin and Chief Sakaris will attend the Special Districts Conference in February at Sunriver. They plan to attend a session on recruiting. Ideas are still being discussed.

- Santa Project:

Chief Sakaris said the project was very successful. Cash donations were \$300. A truck load of food was also collected.

### **New Business**

- Chiefs Report by Chief Sakaris (New Employee):

There were 20 calls for the month including 15 EMS, 1 vehicle and 1 surf rescue, that was canceled. Landon Blake has been hired. He is working 8 – 4, Saturday through Wednesday. Landon was a volunteer in Tangent for 2 – 3 years. He has been an EMT for 6 years.

- SRFD Association:

Hank Lopez distributed proposed changes to the Bylaws for the Boards' information. It will take two meetings for the Association to approve the changes. President Anton reminded Mr. Lopez that the Association approves their own Bylaws. Mr. Lopez said there is an issue over “good standing”. He thinks there are volunteers who are willing to do clerical or aide but not be firefighters. Chief Sakaris said 60 hours of training is normally required. He is checking to see if there is a way for volunteers to have less than 60 hours of training for water rescue or medical.

## **Public Comments:**

- Mr. Rimola had several comments/questions. He wanted to know if the Fire District has received information about the state park proposal. The District received a letter dated November 16, 2018 from the Parks and Recreation Department. The letter was given to board members at the beginning of this meeting. Mr. Bartoldus will be handling all of the details.

Mr. Rimola asked Director Benjamin how he determined the possible number of volunteers available. Director Benjamin said he looked at the Lincoln County website demographics. The demographics are 18 -35 years old and 36 – 60 years old. There may be 400 – 500 available to volunteer. Mr. Lopez has met with Central Coast Fire. He explained that Seal Rock wants to look at students who live in the Seal Rock district and go to school in Waldport. Student volunteers could be 16 – 17 years of age. Hired staff needs to be 18 years old. Mr. Lopez thinks retired military and health services may be sources to volunteer.

Mr. Rimola had questions regarding the budget. Director Benjamin gave him figures for the General Fund, the Chief and Firefighter local levies, and the Truck and Building Reserve Fund.

Chief Sakaris gave Mr. Rimola a copy of the flier for the most recent levy.

- Mr. Beard stated he is concerned about the number of volunteers. He is glad that the District is working on getting more volunteers.

## **Board Member Comments:**

- Director Silverthorn asked about the addition at the new building for a room/shower. President Anton explained the addition will be out of budget and will be put in next year's budget. The pre-work can be done this year. Director Silverthorn said he will have information for the January meeting. Director Silverthorn wanted to discuss the letter from State Parks. A meeting has been set with Lincoln County for next Monday. President Anton stated Mr. Bartoldus is handling this issue and it should not be discussed at the Seal Rock Board Meeting.
- Director Kowalski wanted to know if the date had been set for the annual banquet. Mr. Lopez said the banquet has been delayed until February. It is still in the planning stage.

President Anton adjourned the regular meeting at 19:20.

Minutes prepared by Mary Lou Morris.