



- Income and Expense June 2017 – Mr. Beery summarized the following expenses: under Vehicle/Equip repairs and expenses, \$1,141 repair of electrical problems on jetski; under Equipment Testing, \$3,230 hose and ladder testing; under Legal Services \$1,098 LOSAP review; under Dispatch Services, \$3,266 quarterly billing.
- Expense Detail June 2017 – Director Silverthorn asked about the expense from ALPHACARD, ID card printer. Chief Sakaris said this was for the new system. Director Benjamin wanted to know about the Legal Services from Tonkon Torp LLP. Mr. Beery explained this was the attorney for LOSAP that did the review.
- Budget vs. Actual Report July 2016 through June 2017– Mr. Beery pointed out \$300,971 was budgeted for Income and \$305,652 was collected for 102% of budget. Under Chief Fund Expenses \$87,700 was budgeted and \$86,617 was spent for 99% of budget. Under General Fund Expenses \$207,000 was budgeted and \$144,366 was spent for 70% of budget. Net Ordinary Income was \$74,670 with \$6,271 budgeted for 1,191% of budget. Director Kowalski asked what happens to the surplus money. It was discussed putting surplus money in a protected account next year so it can't be taken by the State. Mr. Beery explained money in ordinary income is part of next year's budget.
- Director Kowalski made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid July 2017 – Total bills were \$15,715.86. Director Silverthorn explained the fee to Tonkon Torp LLP was to review the original attorney's design plan for LOSAP. A letter from Tonkon Torp LLP states the District is compliant in all areas.
- Credit Card Charges June 2017 – No comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements July 2017 – Mr. Beery stated \$29,000 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll. For pavements on Building 3, \$31,600 needs to be transferred from the Reserve LGIP Account to the Reserve Bank Account.
- Director Kowalski made a motion to make the transfers. Director Benjamin seconded the motion. Motion passed.

**Guest Speakers: District Manager Preson Phillips, Oregon Parks and Recreation Department and Alan Freudenthal, Operation Manager Oregon Parks and Recreation Department:**

- Mr. Freudenthal came two months ago to discuss the proposal for the new state park in the Seal Rock Fire District. He was asked to compile information about agreements between State Parks and other fire districts. He found five agreements around the state. Cannon Beach is a day use area that the local fire district services. The district receives \$2,000 every two years. Eastern Oregon Cottonwood Canyon is a campground with \$5,000 every two years. Multnomah County receives \$14,000 every two years. Banks has 130 campsites and numerous trails. That fire district receives \$30,000 every two years. The estimate for Brian Booth State Park will have between 130 – 150 campsites. Drakes Crossing at Silver Falls has 120

campsites, a conference center and trails. That fire district receives \$20,000 every two years. There were 36 medical calls and 1 fire call at Silver Falls in 2015. No information was available on South Beach that has 380 campsites. The fire districts have a contract with State Parks. There is usually a slight increase given to the fire districts every two years. It was asked if samples of the contracts are available.

State Parks has met with the engineer and designer in the past two months to discuss Brian Booth State Park. Development funds have been considered for 2017- June of 2019 to engineer an overpass or underpass at the site. Grants will be needed. Director Silverthorn asked how much is needed. Two amounts have been discussed \$25,000 or \$50,000 to study the design. ODOT will not move the road so it has to be decided what is feasible. Director Silverthorn asked if it is possible that State Parks will not go ahead with this campground. Director Silverthorn said State Parks still needs to meet with the County Commissioners. If the park is ok with the County, Director Silverthorn wanted to know when the plan with Seal Rock Fire would begin. Earliest construction would begin in June of 2019 and that's when the agreement would start. Director Silverthorn asked about the walking trails. He was told there would be none into the community. Chief Sakaris understands that June of 2019 would be the time to start on the contract. Chief Sakaris asked if the contract is for a set price or if there could be funds for additional fire fighters. There is no agreement for additional fire fighters with State Parks. The fire department would use money stated in the contract as they see fit, with possible shared pieces of equipment with the State. Vice President Soltau asked to have sample contracts provided for review. Chief Sakaris stated he is working with State Parks to patrol the beaches during the eclipse.

Paul Rimola stated the fencing has solved the problem of people coming down Bernard St. He wanted to know if ODOT is willing to close Hwy. 101 for construction. He is concerned about the curve at Ona Beach. There could be up to 1300 people crossing Hwy. 101. Is a left hand turn being considered?

### **Old Business**

- Generator Update:  
Chief Sakaris has received two bids to install the generator. Rich Jenson's bid is \$8,550. EC Electric's bid is \$6,975, which includes a yearly checkup. EC Electric does work for the Water District. The generator will be outside on a pad with a cover. Vice President Soltau suggested having a work order available when getting bids. Chief Sakaris said EC Electric included a scope of work with their bid. Rick Jenson did not. Director Silverthorn made a motion to hire EC Electric to install the generator. Director Kowalski seconded the motion. Motion passed.
- Insurance Policy Update:  
Chief Sakaris has received recommendations for auto and property. Increasing the auto policy from \$200,000 to \$250,000 would be \$127 more per year. Increasing the station policy from \$248,000 to \$448,000 would be \$347 more per year. Personal information is needed to get an accurate recommendation for life insurance. The equipment policy is adequate. It was agreed to extend the coverage to \$300,000 for the administration building.

- Update on New Firefighters:  
Chief Sakaris stated that Erik Dedijer-Small and Derek Udoutch started on July 3<sup>rd</sup>. They are getting the stations cleaned up, going through documents, moving the exercise equipment from Bayshore, cleaning the Bayshore Station in possible preparation for PAC, and all trucks are checked on a daily basis. Scott Clendenin will start for training. The firefighters get to work at 8am and have a 56 hour work week. In six weeks they will go to a four - ten hour work week. They receive no overtime but if they work over one hour they get one hour off. The contracts are being worked on.

Director Silverthorn said he has turned over the installation of the antenna, radio at the new station and the solar panels to Chief Sakaris. Chief Sakaris has the new employees working on these projects. Director Silverthorn is having the signs prepared for the entrance to Bayshore, Upper Bayshore and Sandpiper. The signs will cost \$46 each. He plans to meet with residents in Alesa Highlands.

### **New Business**

- Chief Tom Sakaris' Report:  
Chief Sakaris said there were 21 calls for the month, including 12 medical.
- Vehicle Purchase:  
Chief Sakaris has had the volunteers look at his vehicle to decide if it could be used as a duty vehicle or for quick responses. It could be used for the training officer to go to meetings and towing the third jetski. Chief Sakaris has looked at a command vehicle purchased through the State. The Ford Interceptor is \$34,000 retail and \$27,490 through the State. It is all wheel drive. It gets 21 miles to the gallon instead of 12 miles to the gallon. Vice President Soltau asked about the extra equipment needed. Chief Sakaris said lights, radio and siren need to be added for \$2,400 not including labor. There was a discussion about trading in the old vehicle, finding out the value or maybe keeping it as an extra vehicle. Chief Sakaris stated it will take several weeks to get the new vehicle. Director Silverthorn made a motion to purchase the Ford Interceptor through Power Ford using state pricing. Director Benjamin seconded the motion. Motion passed.
- Volunteer Association Report by Boone Ogden:  
None
- Eclipse Update:  
Chief Sakaris said the administration building will be used as the command station during the eclipse. It will be manned 24/7, Thursday through Tuesday. Breakfast, lunch and dinner will be provided. The Water District will also use the command station. Chief Sakaris had a meeting with Public Works for Lincoln County. They have decided that public roads cannot be closed. No parking signs can be used. If there are too many parking on the roadway, it can be closed. There was a discussion of traffic during the eclipse.

### **Public Comments:**

None

**Communications:**

None

**Board Member Comments:**

- Director Silverthorn stated the surveyor's office will have the up-to-date map done before the eclipse.
- Director Benjamin recommended doing everything possible to encourage and bolster the volunteers. Chief Sakaris said this is being done and there are now two new volunteers. Scott will be helping to recruit.

Vice President Soltau adjourned the meeting at 20:01.

Minutes prepared by Mary Lou Morris.