

**Seal Rock Rural Fire Protection District
Board of Directors Meeting – May 18, 2017
Seal Rock Administration Building**

Directors Present:	John Soltau	Peter Benjamin
	Karl Kowalski	Larry Silverthorn
Directors Absent:	Al Anton	
Others Present:	Chief Sakaris	Mel Beery
	John Raudsep	Mickie Lindquist
	Tom Ryan	Paul Highfill
	Ian Matthews (State Parks)	David Stipe (State Parks)
	Alan Freudenthal (State Parks)	Mary Lou Morris

Call to Order – Board of Directors Meeting

- Vice President Soltau presided and called the meeting to order at 18:37. There was a quorum.

Guest Speakers from the State of Oregon Parks and Recreation Dept. to Discuss Brian Booth State Park

- Representatives from State Parks introduced themselves. Ian Matthews is the park planner. David Stipe is the planning designer. Alan Freudenthal is operations support for the Oregon coast region. Mr. Matthews explained the land was acquired in 2010 and named Brian Booth State Park. The two existing parks were combined with the new park. There have been three public meetings. The new campground will be Chester Armstrong Campground. Chester Armstrong was the second superintendent for State Parks and started developing campgrounds in Oregon. The master plan includes a maximum of 150 campsites which will be a mix of uses with no hook up for RVs. Bigger areas are planned for the individual campsites. The campground will include cabins, 10 hiker/biker campsites, plus other specialty areas. The main camp area will be 96 sites in the first stage, with 8 people per campsite. There could be a total of 1300 people use the campground at one time. This does not include the day use area. Mr. Stipe said there will be an agreement with local emergency agencies. This could be a per call or monthly compensation. There will be an agreement with State Fire for wild fires. Seal Rock Fire may be the first responder for a wild fire. Emergency services is paramount to the plan. Chief Sakaris asked why Seal Rock Fire was not included in the planning. State Parks started working on the plan between 2011 and 2013. The plan was accepted in 2014. An overpass or a tunnel are being discussed to get people from the campground to the beach. Chief Sakaris wanted to know if there is an emergency how will the fire department get to the emergency? There will be nothing at the park until the access to the beach is decided. ODOT is involved. Director Soltau asked about the entry to the highway. He's concerned since 85% of the accidents in the area are at the entrance to the old ODOT location. Director Soltau wanted to know the planned width of the roads in the park. There will be a 20 foot clearance, with one way

traffic. Chief Sakaris questioned the number of emergency calls at South Beach for a year. No number was available but there were medical calls but fire calls were low. More accurate information will be provided on the number of calls. Chief Sakaris asked if the new park will be open during the eclipse in August. The park will not be open. The only thing happening at the new park this year will be thinning of trees and fencing. Chief Sakaris asked about the service road in the back of the park. He was told there will be no public access on the service road and it will be fenced. Mr. Highfill wanted to know where the fencing is going to be located. This still has to be decided but will be blocked off. No pedestrian traffic is in the letter to go to Lincoln County and in the master plan. Chief Sakaris asked to have Seal Rock Fire cc'd in the letter. He wanted to know if any other state parks supply equipment or man power for emergencies. There would be an emergency response plan, working through the costs and how the agency responding would be repaid. A date for opening of the new park has not been decided. Most of the current budget is for maintenance of existing parks. Fencing and clearing are planned for the next two years. There has to be a plan for getting people to the beach safely before moving forward with the new park. Visitor fees and lottery funds would be used for developing the park, not the general fund. Chief Sakaris wanted to know if Seal Rock Fire could qualify for transient tax. Mickie Lindquist expressed her concern of smoke in her neighborhood coming from campfires at the park.

Mr. Freudenthal is working on issues during the eclipse. The Governor and ODOT want to get people off the roads. Additional campsites are being opened and there will be camping on the beach. Chief Sakaris wanted to know if the State can provide extra equipment for beach emergencies. There will be a command post at the ODOT facility. It was agreed State Parks' personnel will meet with Chief Sakaris next month to discuss emergency services during the eclipse. Director Silverthorn has many concerns about the new park. He has had a group go through his property using the trail from the park area. He has waited two months for State Parks to address his concerns and now there is a change in State personnel. The person who was supposed to attend the May meeting is not in attendance. Since the overhead access is probably not going to happen, where will the tunnel be located. The tunnel will probably be located at the curve on Hwy. 101.

The Board agreed that another meeting is needed with State Parks personnel. Chief Sakaris would like examples of other agreements State Parks have with fire departments. Mickie Lindquist asked when the park is scheduled to open. Nothing will go forward until the crossing is decided. It will probably be three years at the earliest. If there is no crossing, then the plan will be scrapped. Director Soltau asked if there will be fire hydrants in the park. The answer was yes.

Approval of Minutes for April 13, 2017 Board of Directors Meeting

- Vice President Soltau asked if there were any comments or corrections regarding the April 13, 2017 minutes. There were no comments or corrections.
- Director Silverthorn made a motion to approve the April 13, 2017 minutes. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of April 30, 2017 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$463,741. Total LOSAP cash was \$62,620. Total Accounts Payable was \$8,475.
- Income and Expense April 2017 – Total Income was \$1,816. Under Expenses – the Volunteer Physical Exams was discussed.
- Expense Detail April 2017 – Reviewed with no comments.
- Budget vs. Actual Report July through April 2017– Mr. Beery said Income from Taxes is 100% of budget.
- Director Kowalski made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid May 2017 – Total bills were \$8,801.33.
- Credit Card Charges April 2017 – Total charges were \$1,464.36.
- Director Kowalski made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements May 2017 – Mr. Beery stated \$16,000 is required for the month of May.
- Director Silverthorn made a motion to transfer \$16,000 from the LGIP fund to the bank account to pay the month's bills. Director Benjamin seconded the motion. Motion passed.

Old Business

- Letters to Board of Commissioners and Oregon State Parks and Recreation: Chief Sakaris read the letter to the Board of Commissioners asking to be notified when the new state park is discussed. The letter to Oregon State Parks and Recreation included many of the questions Chief Sakaris asked State Parks personnel during this meeting.
- Generator: Chief Sakaris reported the generator has arrived and estimates for wiring are being obtained.

New Business

- Chief Tom Sakaris' Report: (Budget Status, Surf Rescue, Equipment Status, Extrication Equipment)
Chief Sakaris received emails regarding Workman's Comp. coverage. A resolution is needed. Director Benjamin read the resolution and it was accepted.

- Chief Sakaris report continued:
Chief Sakaris is meeting with Adam Denlinger from the Seal Rock Water District to discuss closing some of the roads during the eclipse for access in and out for fire equipment. The command post will be at Seal Rock station starting the Thursday before the eclipse, going over the weekend, manned 24/7. Chief Sakaris is also meeting with various agencies. The eclipse will be August 21st at 10:15am. The State Fire Marshall will be doing a sweep on hotels in the Seal Rock area June 5 – 7. Alsea Bay Hotel will be included. There were 25 calls last month, mainly medical aid. Surf rescue drills are taking place. One jet ski is being repaired and may cost up to \$1500. A truck door was left open and the truck was backed into the building. Repairs will be made. The budget is going to the County and will be put in the newspaper. The Governor wants to put reserve funds into parks. It was agreed to ask Mr. Bartoldus what to do about the reserve fund.
- Volunteer Association Report by Boone Ogden:
None

Public Comments:

- None

Communications:

- None

Board Member Comments:

- Director Kowalski asked about insurance coverage. Chief Sakaris has been talking with the agent who is willing to attend a meeting. It was agreed to have the agent at the June 8th meeting to go over the whole insurance packet.
- Director Silverthorn questioned why Mr. Bartoldus wasn't at the budget meeting. He is no longer the budget officer. Director Silverthorn expressed his concern of water rescue on the beach at the new park.
- Director Soltau said there should be a procedure in place for when meeting dates are changed. It was agreed that at least two weeks' notice should be given letting everyone know of the change.

Vice President Soltau adjourned the meeting at 20:19.

Minutes prepared by Mary Lou Morris.