

**Seal Rock Rural Fire Protection District
Board of Directors Meeting – December 14, 2017
Seal Rock Administration Building**

Directors Present: John Soltau Peter Benjamin
Karl Kowalski

Directors Absent: Al Anton Larry Silverthorn

Others Present: Chief Sakaris Mel Beery
John Raudsep Hank Lopez
Judy Swift Skip Smith
Mary Lou Morris

Call to Order – Board of Directors Meeting

- Vice President Soltau presided and called the meeting to order at 18:38. There was a quorum.

Approval of Minutes for November 9, 2017 Board of Directors Meeting

- Vice President Soltau asked if there were any comments or corrections regarding the November 9, 2017 minutes. There were no comments or corrections. Director Kowalski made a motion to approve the November 9, 2017 minutes. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of November 30, 2017 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$668,784. Total LOSAP cash was \$69,326. Total Accounts Payable was \$8,952.
- Income and Expense November 2017 – Total income was \$432,753, all from taxes except for \$241 from interest. The total expenses for Firefighters Fund was \$14,637, total expenses for Chief Fund was \$7,651, and total expenses for General Fund was \$12,594.
- Expense Detail November 2017 – Mr. Beery said balance of the fee for Audit Services was paid this month. Director Soltau questioned the electric bill for the Bayshore location. This amount was higher than all the other buildings. Chief Sakaris explained there was an air leak in the compressor, running continuously. It has now been fixed. Director Kowalski asked about the expense for Central Oregon Coast Training. Chief Sakaris stated this is the annual membership dues.
- Budget vs. Actual Report – July through November 2017 – Mr. Beery pointed out 96% of taxes have already been collected for this year. Director Kowalski had a question about the expense for uniforms that appears over budget. Chief Sakaris stated all uniforms have been purchased and there may be a refund since some of the items were returned. Mr. Beery said the expense under the Truck and

Building Fund/Materials and Equipment was for the generator. There will be another \$2,900 in December for building the shed.

- Director Kowalski made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid December 2017 – Director Kowalski asked about the bill from CoEnergy Propane. Chief Sakaris said this was for 8 months supply of propane. Director Benjamin wanted to know about the bill from O’Toole Construction. Chief Sakaris said this was the cost of having the shed built. Total bills was \$12,575.03.
- Credit Card Charges November 2017 – No comments.
- Director Benjamin made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Cash Requirements December 2017 – Mr. Beery stated \$31,000 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Kowalski made a motion to make the transfers. Director Benjamin seconded the motion. Motion passed.

Old Business

- Old Vehicle:
Director Kowalski asked about the status of the old pickup. Chief Sakaris said he took the vehicle to Lincoln County Maintenance and was told it is not safe to drive. It would cost more to repair the pickup than what the vehicle is worth. It is very rusted and the brakes need to be replaced. A discussion followed about what to do with the pickup: replace the brakes and sell it, contact a scrap yard, salvage the engine that only has 69,000 miles and sell it. It was decided to get rid of the pickup. Director Kowalski asked Chief Sakaris if another vehicle is needed. He said yes. Director Soltau suggested to compile the specs needed for another vehicle and then start looking. The price range for a used vehicle was discussed as well as who to contact to purchase another vehicle.
- Generator Update:
Chief Sakaris reported the shed is built, the door is in and all is functional. The contractor gave a 10% discount with his bid. Director Silverthorn suggests returning the 10% discount. It was decided to wait until next month when Director Silverthorn is back to make a decision on the discount.
- Street Light on 101 and Grebe Street:
Chief Sakaris contacted Lincoln County about the street light and was referred to ODOT. ODOT agreed to investigate the need. A discussion followed where to put the light and maybe consider a flashing light.
- Assessed Value Alsea Heights:
The assessed value is \$14.4 million. Seal Rock Fire District would get approximately \$17,300 in taxes if Alsea Highlands was part of our district. Director Soltau suggested asking Special Districts what rules apply to contacting Alsea Highlands.

New Business

- Chief Tom Sakaris' Report:
Chief Sakaris attended a risk management seminar and found it very informative. He plans to work with Special Districts to create a building use agreement. This agreement would protect against liability for injury when Seal Rock facilities are being used by various groups. The District was invited to participate in the planning for improvement to Alsea Bay. It was agreed that a covered boat shed is needed for at least one jetski, with electricity and water provided. Funds from the project are available for the storage area. Director Kowalski asked if there will be a rental fee. Chief Sakaris said maybe. Alsea Bay is used for launching, with eight confirmed rescues using Seal Rock equipment between 2010-2017. Chief Sakaris gave an update on the fires in California. Oregon has sent 75 engines to California, more than any other state. One firefighter has died. Chief Sakaris gave stats on the fire, the amount of land affected and the costs. This month Seal Rock had a total of 20 calls, including 14 medical and one ocean rescue. Year to date there have been 400 calls compared to 360 calls last year.
- Volunteer Association Report by Charlie Lesiecki:
Charlie Lesiecki was not in attendance. Hank Lopez distributed information about the Seal Rock Fire District Dinner to be held January 27, 2018 at the Alsi Resort in Bayshore. The projected cost will be \$1062 if 30 people attend. Chief Sakaris said \$1200 is available for the dinner. The Santa Food Drive collected 65 plus cases of food. Cash donations was \$435. The Association voted to go ahead with registering as a non profit organization. Forms and fees (\$50) will be submitted to the state by the end of the year.

Public Comments:

- John Raudsep asked about putting some funds in a CD to earn more interest. Director Benjamin explained that Mr. Beery uses the State fund which has pays a higher rate than CDs.

Communications:

None

Board Member Comments:

- Director Kowalski inquired about Dennis Bartoldus retiring. He thinks this should be on the January agenda for discussion. Director Benjamin suggested doing a request for proposal.
- Director Benjamin said it took him two weeks to get the three new employees into PERS. It is now in place and will start after the probationary period which ends after January. The change in compensation for Scott Clendenin will start in January.

Vice President Soltau adjourned the meeting at 19:49.

Minutes prepared by Mary Lou Morris.