Seal Rock Rural Fire Protection District Board of Directors Meeting – October 12, 2017 Seal Rock Administration Building

Directors Present: Al Anton John Soltau

Peter Benjamin Larry Silverthorn

Director Absent: Karl Kowalski

Others Present: Chief Sakaris Scott Clendenin

Mel Beery Bill Kenworthy

Mary Lou Morris

Call to Order - Board of Directors Meeting

• President Anton presided and called the meeting to order at 18:30. There was a quorum.

Approval of Minutes for September 14, 2017 Board of Directors Meeting

• President Anton asked if there were any comments or corrections regarding the September 14, 2017 minutes. There were no comments or corrections. Director Soltau made a motion to approve the September 14, 2017 minutes. Director Silverthorn seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of September 30, 2017 Summarized Current Assets and Liabilities. The total for Checking/Savings was \$329,610. Total LOSAP cash was \$73,551. Total Accounts Payable was \$15,988.
- Income and Expense September 2017 Total income was \$1,332, total expenses for Firefighters Fund was \$13,111, total expenses for Chief Fund was \$8,184, total expenses for General Fund was \$12,070 and total expenses for Truck & Bldg Fund was \$2,465.
- Expense Detail September 2017 Director Silverthorn asked about the designations for Electricity/Propane Utilities. Mr. Beery explained "bay" is the Bayshore building, "sr 3" is the new building and "sr 2" is the office.
- Budget vs. Actual Report July through September 2017– Mr. Beery stated expenses for the year are on target for the Firefighters Fund and Chief Fund. Director Benjamin asked about the expense for Chief Uniforms. The uniforms were for the new firefighters.
- Director Benjamin made a motion to approve Financials. Director Silverthorn seconded the motion. Motion passed.
- Bills Paid October 2017 President Anton explained partial payment was made for the audit and Worker's Comp. Worker's Comp. was through the Special Districts Association of Oregon. Total bills was \$16,396.76.
- Credit Card Charges September 2017 No comments.

- Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements October 2017 Mr. Beery stated \$33,600 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Silverthorn made a motion to make the transfers. Director Benjamin seconded the motion. Motion passed.

Old Business

• Generator Update:

Chief Sakaris reported the generator is almost complete with the final work now being done. Staff will be instructed how to start the generator next week. Two bids have been received for the building over the generator - \$2,183 and \$4,785. Chief Sakaris is going to use the lower bid of \$2,183. Director Soltau asked if the company installing the generator is local or specializes in generators. The company specializes in generators. This is the same company Seal Rock Water Dist. used. Maintenance checks will try to be coordinated with Seal Rock Water.

• Central Coast and Yachats Fire Response Update:

Chief Sakaris met with the Central Coast Fire Chief regarding the boat. Chief Sakaris was told the State of Oregon and Lincoln County oversee Waldport Bay. Either of these agencies can be contacted when assistance is needed and staff will be dispatched. The fire chief for Central Coast did not respond to a large emergency in his district but stayed at his office to cover his district. Other districts responded, with 24 people involved in bringing out the injured person. Central Coast staff was at a drill and didn't respond to the call. This was a labor intensified rescue, taking several hours. Chief Sakaris was the only incident commander at the scene. Currently there is no agreement with Central Coast for liability. President Anton suggests drafting a letter to the Central Coast Board addressing this issue. It was agreed that if this type of action continues, Central Coast will be billed for services. Director Soltau suggested the letter be sent to each Central Coast board member. The Board agreed. Director Silverthorn commended Chief Sakaris for his use of the radio and being incident commander. Chief Sakaris said it was a good learning experience for him and he made good contacts.

New Business

- Chief Tom Sakaris' Report:
 Chief Sakaris said there were 39 calls for the month, mostly medical with 9 mutual aide.
- Volunteer Association Report by Boone Ogden: Bill Kenworthy reported all is well with the volunteers.

Public Comments:

None

Communications:

Chief Sakaris stated the District is getting a ventilation simulator plus other equipment.

Board Member Comments:

- Director Silverthorn asked for a status on the new car. Chief Sakaris said he is getting ready to order it and the cost will be \$28,775.
- Director Benjamin has information regarding grants for seismic rehab. One and a half million dollars is available. There was a question about who is awarding these grants. Director Benjamin was not sure. It was agreed that availability of grants needs to be explored. Depoe Bay and Newport have done or are just finishing their seismic rehab. Chief Sakaris will look into this further.

President Anton adjourned the meeting at 19:00.

Minutes prepared by Mary Lou Morris.