

**Seal Rock Rural Fire Protection District  
Board of Directors Meeting – November 10, 2016  
Seal Rock Administration Building**

**Directors Present:** Al Anton  
Peter Benjamin  
Larry Silverthorn

John Soltau  
Karl Kowalski

**Others Present:** Mel Beery  
John Raudsep

Bill Kenworthy  
Mary Lou Morris

**Call to Order – Board of Directors Meeting**

- President Anton presided and called the meeting to order at 18:35. There was a quorum.

**Approval of Minutes for October 13, 2016 Board of Directors Meeting**

- President Anton asked if there were any comments or corrections regarding the October 13, 2016 minutes. There were no comments or corrections.
- Director Benjamin made a motion to approve the October 13, 2016 minutes. Director Silverthorn seconded the motion. Motion passed.

**Financials (handout)**

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of October 31, 2016 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$344,028. Total LOSAP cash was \$69,608. Total Accounts Payable was \$4,141.
- Income and Expense October 2016– Total Income was \$30,065, mainly from taxes collected. Under Expenses it was noted that the Chief’s Salary was \$4,500. This amount should have been increased to \$5,000 per month starting in August. It will be corrected. Mr. Beery pointed out the expense for Office Supplies and Expenses and for Food and Beverages were for the Fish Fry. Total Expenses were \$12,064. Under Other Expense, Building 3/Seal Rock was expenses for the new building. Director Silverthorn stated there are a few projects that still need to be completed for the new building.
- Expense Detail October 2016– Presented with no comments.
- Budget vs. Actual Report July through October 2016 – Under Expense, Food and Beverages is over budget because of the Fish Fry. Mr. Beery will break down the costs by category instead of all under Food and Beverages. Under Other Expense, Building 3/Seal Rock the amount includes payments to Paul Highfill.
- Director Kowalski made a motion to approve Financials. Director Soltau seconded the motion. Motion passed.
- Bills Paid November 2016 – The payment to Garage Door Sales was for the water rescue building. Total bills were \$4,466.68. Mr. Beery stated this is the lowest total for some time.
- Credit Card Charges October 2016 – Charges were presented with no comments.

- Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements November 2016 – Mr. Beery stated \$10,000 is required for the month of November.
- Director Benjamin made a motion to transfer \$10,000 from the LGIP fund to the bank account to pay the month's bills. Director Silverthorn seconded the motion. Motion passed.

### **Old Business**

- Local Option Tax Update:  
The tax levy passed by a wide margin. President Anton thanked John Raudsep, Mary Lou Morris and Bill Kenworthy for their work on the campaign. President Anton and Mr. Beery will now meet for discuss implementation. President Anton will also meet with Chief Sakaris. The implementation will be discussed at the December board meeting. President Anton stated an article will be in the paper thanking voters for supporting the levy. Mr. Raudsep reviewed the voting results and reported 84% of Bayshore and Bayview registered voters voted. Mary Lou Morris said volunteers canvased Bayshore, Makai, Sandpiper and Sandpiper Shores with fliers about the tax levy. There were eight volunteers from Bayshore, five volunteers from Makai and two volunteers for Sandpiper and Sandpiper Shores. President Anton will have Chief Sakaris send the volunteers thank you letters. President Anton stated there is a lot to consider to implement funds for firefighters. It is necessary to make sure hiring firefighters will work for the District. Director Kowalski asked if the costs for firefighters can be part of the annual budget. President Anton explained that there is not enough funds in the budget for funding and the levies have to stand alone.

### **New Business**

- Chief Tom Sakaris' Report:  
No report because of Chief Sakaris' absence.
- Volunteer Association Report by Bill Kenworthy:  
Mr. Kenworthy said all's well. He asked who is in charge in the Chief's absence. It was explained that it goes by rank when there is a call. The Chief designates someone to be in charge in his absence. Director Silverthorn would like to have someone on call 24/7. Hiring a firefighter will help solve this problem.

### **Public Comments:**

None

### **Communications:**

None

### **Board Member Comments:**

- Director Silverthorn had a question about putting a television at the Seal Rock and Bayshore stations using Dish. In case of a disaster, Dish would probably have reception. Chief Sakaris will decide about the televisions. Director Silverthorn

asked if the volunteers are interested in the leftover fish from the Fish Fry. The cost would be \$2.50/lb. Mr. Kenworthy will discuss this at the next meeting with volunteers. The fish is also available to others that want to purchase.

- Director Benjamin asked if a date has been set for Operation Santa Claus. It may be the first Saturday in December. Director Benjamin received a call from Scot Clendenin regarding the chief's position in Waldport. Mr. Clendenin was Commanding Officer for the Coast Guard station in Newport and volunteered for the Newport Fire Department. He plans to apply for the Waldport position.
- Director Soltau had asked about the electric bill at Bayshore during the October meeting. He wanted to know if anyone had contacted PUD about the increased cost. President Anton stated he would check. Mr. Kenworthy stated there are a couple of volunteers that use the Bayshore station when they don't have a place to stay but it shouldn't raise the electric bill that much.
- Director Kowalski is investigating digging up the driveway at Bayshore so it can be used for the septic drain field. He plans to do more research on the septic system.
- President Anton has talked with Karen from PAC West Ambulance about having an ambulance at the Bayshore Station. PAC West might put in a new septic system, pay the expense of the building and provide medical training and supplies in exchange for the bay at Bayshore. They are currently renting a space at Central Coast. There is an open bay at Bayshore. A sleeping area would not be needed, just a rest area.
- Director Kowalski asked about the time frame to move to the new station. The radio and antenna need be in operation first.

President Anton adjourned the meeting at 19:20.

Minutes prepared by Mary Lou Morris.