

- Budget vs. Actual Report July 2014 through February 2015 – President Anton stated that some of the entries under Expenses for Volunteer Awards/Events should have been made to other accounts. Director Soltau questioned the amount under Public Education/Newsletters. It was explained there were a lot of postings. Mr. Beery stated the figures under Total Expense should be used instead of Net Ordinary Income.
- Director Benjamin made a motion to approve Financials. Director Kowalski seconded the motion. Motion passed unanimous.
- Bills to Pay as of March 11, 2015 – There was a discussion about the cost for Dispatch Services. Mr. Beery explained this is a quarterly cost. Total bills is \$8,273.17. Mr. Beery stated a bill from Dennis Bartoldus had just been received and would need to be paid.
- Credit Card Charges February 2015 – Charges were reviewed with no comments.
- Director Benjamin made a motion to approve Accounts Payable. Director Raudsep seconded the motion. Motion passed unanimous.
- Cash Requirements March 2015 – Mr. Beery stated \$10,000 is required for the month of March.
- Director Kowalski made a motion to transfer \$10,000 from the LGIP fund to the bank account to pay the month's bills. Director Raudsep seconded the motion. Motion passed unanimous.
- President Anton stated News Time billed City of Toledo instead of Seal Rock Fire District. Seal Rock will pay the bill.

Action Items from February Meeting

- President Anton will have the Office Secretary position description ready for approval at the next meeting. (Will be prepared for the April meeting.)

Action Items

- Director Kowalski will get price from Road and Driveway for the paving at Bayshore Station.

Old Business

- Ongoing Process of Hiring a New Fire Chief:
President Anton stated Tom Sakaris has called two times. The criminal background check has been mailed to him this week with other necessary forms. Dennis Bartoldus said not to take Lynda Engle's pay out of the Chief's Levy. He suggested taking it from the contingency account. Director Soltau asked for some clarification about the February 27th meeting since he was unable to attend. He wanted to know if Mr. Sakaris is hired for less than a one year term, does the District have to go through the hiring process? Mr. Bartoldus said it would not be necessary as long as he's hired as an interim chief and evaluated in six months. If the evaluation is satisfactory then they could go forward. Director Soltau asked when Mr. Sakaris would be able to come to Seal Rock. President Anton stated he will come as soon as his retirement process is taking care of, which means he could be here in May. A discussion of the Chief's Levy for next year followed. DPSST gave Mr. Sakaris the check list, which he will fill out and return.

- Chief Ewing's Comments:
Chief Ewing suggests adding a privately owned response vehicle to the fleet. A designated volunteer could take the vehicle home and go directly to an incident. The vehicle would be equipped with necessary tools and there could be advertising on the side of the vehicle so it looks official. A discussion followed about the liability if a volunteer uses his/her own vehicle to respond to an incident and is in an accident. The fire department would be liable. President Anton suggested having the turn outs at the station, have volunteers come to the station, and then respond with the proper equipment. Volunteers would not have to come to the station first for medical calls. Director Benjamin suggested a subcommittee be formed to investigate this idea further. President Anton would like to get input from Mr. Sakaris. Skip Smith said the new chief at Santa Clara has a system attached to the phone that records which volunteers have responded to an incident. Seal Rock is already testing this program.
- Budget Process:
Director Benjamin has begun work on the budget, putting in numbers and meeting with President Anton and Interim Chief Paul Highfill. He passed out the calendar for the budget meetings. President Anton stated Mr. Beery already has the forms and last year's figures. Lynda Engle has three civilians to serve on the budget committee. Two more are needed. Director Raudsep made a motion to appoint Peter Benjamin Budget Officer for this year. President Anton seconded the motion. Motion passed unanimous.
- Other Items:
Director Benjamin stated Jenny Demaris wants to know who is currently in charge. Both President Anton and Director Benjamin gave her Paul Highfill's name.
Director Kowalski had a question about one of the pickups. He wanted to know if it is operating. Interim Chief Highfill said it's running ok. If it is used as a people hauler, it needs to be overhauled.
- Interim Chief's Report:
Interim Chief Highfill reported there were 22 calls for the month. He has been doing some cleaning out and checking equipment. A new sawzal and tool box need to be purchased. He has found lots of tools.

New Business

- Compensation for Interim Chief Paul Highfill:
President Anton wants to compensate Interim Chief Highfill for doing a great job. He has been working lots of hours. President Anton suggested \$2500 per month and it be taken out of the Chief's Levy. Director Kowalski made a motion to pay Interim Chief Highfill \$2500 per month for his time and service as acting chief. Director Raudsep seconded the motion. It was added to make the pay retroactive to February 1, 2015. Motion passed unanimous.

- SDAO:
President Anton has received information from SDAO. When one board member attends their conferences, discounts are offered up to 10% with 2% for each class. The information will be given to Lynda Engle to distribute to board members.
- Invitation to do Survey:
President Anton stated a university is doing a survey through DPSST and would like Seal Rock Fire District to participate. President Anton wants to see the survey before he commits.
- Smoke Alarm Program:
President Anton was contacted about the \$1000 commitment Chief Shaw made to the smoke alarm program. Individuals with owner occupied homes needing a smoke alarm could get one through this program. President Anton and Director Benjamin think the alarms should be installed by someone from the Fire District. The District will receive an invoice for alarms purchased. Susan Smith asked if CERT could do the installation. Chief Ewing felt there could be a liability issue using CERT. It was agreed that this commitment should be honored. It is in this year's budget and the District will receive PR in return. Director Soltau made a motion to donate \$1000 to the South County Smoke Alarm Program. Director Benjamin seconded the motion. Motion passed unanimous.
- Paving Project:
President Anton stated Bayshore Road District has awarded their paving project this year to Road and Driveway. They will be paving Hilton St. in front of the Bayshore Station. It was decided to have Director Kowalski get a price from Road and Driveway to do the paving needed at the Bayshore Station.
- Chief's Helmet:
Interim Chief Highfill asked if Tracy Shaw was allowed to keep his helmet. Since he was allowed to keep the helmet, a new one needs to be ordered.
- Dispatch in Salem:
Lynda Engle asked what number Salem dispatch should be using. She was told it should be 6100. Lynda will notify Salem tomorrow.

President Anton made a motion to adjourn. Director Soltau seconded the motion. Motion passed unanimous.

President Anton adjourned the board meeting at 20:10.

Minutes prepared by Mary Lou Morris.