

**Seal Rock Rural Fire District
Board of Directors Meeting – April 10, 2014
Seal Rock Administration Building**

Directors Present: Al Anton John Soltau
 John Raudsep Karl Kowalski
 Peter Benjamin

Others Present: Chief Tracy Shaw Mel Beery
 Mary Lou Morris Lyle Beard
 Volunteers and Visitors

Call to Order

- President Anton presided and called the meeting to order at 18:38. There was a quorum.

Point of Order

- President Anton read the following Point of Order:
The Board will not entertain any comments, communications, complaints or questions concerning the Fire Chief of the District at this meeting. Tuesday April 15, the Board will post the date and time of a special meeting for any of you to voice your concerns. This delay is due to the Board providing the Fire Chief with a written performance evaluation. We are sorry for any inconvenience and truly value you input. Thank You.

Approval of Minutes for March 13, 2014

- President Anton asked if there were any comments or corrections regarding last month's minutes.
- Chief Shaw stated under Action Item from the February meeting the amount paid to Lincoln County should be \$97.04 for the building permit instead of \$900.
- Director Raudsep stated he was thanking Central Coast personnel for the response in helping with his wife instead of Seal Rock personnel.
- Director Kowalski made a motion to approve the March 2014 minutes as corrected. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mel Beery distributed financial reports and discussed each statement.
- Balance Sheet as of March 31, 2014 – summarized Current Assets and Liabilities. The total for Checking/Savings is \$486,323 and the total Accounts Payable is \$7,083.
- Income and Expense March 2014 – The Total Income as of the end of March is \$278,867. During March, \$5,224 was collected from taxes in the General Fund and \$2,254 was collected from taxes in the Chief Fund. The \$3,327 under Dispatch Services is the amount for the quarter.
- Expense Detail March 2014 – was reviewed.

- Budget vs. Actual July 2013 through March 2014 – Mr. Beery pointed out that 66% of the budget for the year has been spent.
- Director Kowalski made a motion to approve Financials. Director Raudsep seconded the motion. Motion passed.
- Bills to Pay as of April 10, 2014 – Mr. Beery stated \$534 should be added to the total making the new total \$8,068.59.
- Credit Card Charges March 2014 – The Treasurer’s credit card was used for Central Lincoln PUD charges of \$470.95 and for Consumers Power Inc. charges of \$20.78. The remaining charges were on the Chief’s credit card.
- Director Benjamin made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Mr. Beery stated \$8,069 was spent on bills as of April 10, 2014 with a total of \$15,606 required payments for the month of April. The transfer of \$14,000 to the checking account for cash requirements has been made.

Guest Comments:

- None

Action Item from March Meeting

- Chief Shaw stated the three year plan is ready but has not been distributed. It will be discussed at next month’s meeting.

Action Item

- Chief Shaw will get information on the cost of the single source ductless heat pump.
- Director Benjamin will change the two current credit cards to award type credit cards.
- Chief Shaw will continue working on the total costs of the repeater site.

Old Business

- Weather Protection for Generators:
Everything is complete except for painting.
- Reimbursement Costs for Volunteers:
President Anton wanted to remind volunteers that they will receive \$40 per month if they attend 25% of the calls for the month and also attend 50% of the drills.

New Business

- Review a structure for a training burn on Marsh Street:
Chief Shaw distributed pictures of the structure to be burned. He stated it would be an exterior burn on an overgrown lot. Chief Shaw felt this would be a low training experience. The Board agreed not to do this project.
- Chief’s Report:
Run Statistics for March were handed out and gone over. There were 28 calls in March. The average personnel per call were 3.6 on the scene with 1.2 on standby for a total of 5. Bayshore had the most calls. There was a call for two downed power lines and an oil spill in Bayshore. Saturday followed by Thursday was the

busiest days of the week. The time between 1200 and 1700 had the most calls with medical calls having the highest percentage. Response time for 18 of the calls was between five and seven minutes. There were 15 total transports. Five new volunteers have been added with two returning. One volunteer is out due to an injury. Another volunteer will be used for support. The Chief worked a total of 211 hours.

- President Anton introduced Lyle Beard, the new President of the association.
- Other Agenda Items:
None
- Board Member Comments:
None

President Anton adjourned the meeting at 19:10.

Minutes prepared by Mary Lou Morris.