Seal Rock Rural Fire District
Board of Directors Meeting – August 8, 2013
Seal Rock Administration Building

Directors Present:	Al Anton	John Soltau
	John Raudsep	Karl Kowalski
Director Absent:	Peter Benjamin	
Others Present:	Chief Tracy Shaw	Mel Berry
	Mary Lou Morris	

Call to Order

- President Anton presided and called the meeting to order at 18:40. There was a quorum.

Approval of Minutes for July 11, 2013

- President Anton made the following corrections to the minutes:
  Bottom of Page 1 under Action Items – Should read "We currently have 2 Accidental Death and Dismemberment premiums" instead of Workers Comp. premiums.
  Top of Page 2 under Action Items – Organization for Association Night is Wilson-Heirgood.
  Under Old Business – Two Fire Hydrants – Should read "coordinate" two hydrants instead of donate two hydrants.
- Director Soltau made a motion to approve the July 2013 minutes as corrected. President Anton seconded the motion. Motion passed with corrections.

Financials (handout)

- Mel Berry distributed financial reports and discussed each statement.
- Balance Sheet as of July 31, 2013 – summarized Checking/Savings in Current Assets and said Prepaid Expense would be transferred to Income Statement.
- Income and Expense July 2013 – summarized Income, under Expense explained Chief's salary on two lines, Equipment Testing is Hose Testing, and under Other Expenses Property Improvement is Electrical and Painting.
- Budget vs. Actual July 2013 – Corrections: under Income $1,100 reported as Rent Income should be moved up to Interest Income/General Fund; under Expense should be Equipment/Tools $15,000 and Radio/Pagers $8,000. A new total for the Budget section will be reflected in August report.
- Director Kowalski made motion to approve Financials. Director Raudsep seconded the motion. Motion passed.
- Accounts Payable were reviewed. Chief Shaw verified there's still an outstanding balance with North Lincoln Fire.
- Director Raudsep made motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.

- $25,000 will be transferred from the savings account to credit account.

Action Items

- None

Old Business

- Repeater Site:
  Chief Shaw reported the project will be completed as soon as possible. The plans are ready to go to the Building Department. The cost to install the pole will be $2,014.88. There will be a $1,000 lease per year.
- Generators:
  Chief Shaw reported the tank will cost $1,099 and have an 80 gallon capacity. Other information has already been reported.
- LOSAP Report:
  Chief Shaw said there is no report. Director Soltau requested Rick Weed send statements to President Anton's e-mail instead of his.
- Reporting System:
  Chief Shaw said Equipment and LOSAP can be put in the reporting system.

New Business

- Report from Wilson-Heirgood Class:
  President Anton attended the class and said he learned money can't be discussed in Executive Session, including the Chief's salary. This is a red flag to ethics. If a vote is taken and three members make the quorum, the vote must be unanimous. The class is 2 ½ hours and there could be a 9% reduction in insurance for having the class. President Anton will explore having a class for the Board. Chief Shaw stated training DVDs are available for use at home and will be sent to him.
- Discussion Concerning Communications Service:
  President Anton has spoken with Will Ewing in Toledo regarding using their dispatch. It can be done but the cost needs to be determined. Toledo Police Chief's approval will be needed. It was discussed using Toledo resources in case of a disaster. Dispatch has radios and Simulcast will be used in case of disaster. Maintenance is a hidden factor. There is a problem with the repeater between Seal Rock and Toledo. A large jump in cost is expected if continue with Salem. Chief Shaw is working on problems happening with dispatch. They are not keeping track of all dispatches just the Chief's. The goal is quality of service.
- Board Member Comment:
  Director Kowalski asked if any trucks will be sent to the forest fire in southern Oregon. Chief Shaw said no.

- Chief's Report:
  The Fire District will receive the amended Financial Trust for Special Districts and be expected to join by January 2014.
  It was agreed that the $1,253.99 refund from WVCC should be applied as a credit to next month's payment.
  Run Statistics for July were handed out and gone over. There were 27 calls and 16 transports.
  Director Raudsep asked about calls reporting fireworks. Chief Shaw stated WVCC has been told if there are aerial fireworks and the Sheriff doesn't respond, the Fire Dept. will respond.
  Chief Shaw recommended keeping parts from the wrecked jet ski. Board members agreed.

The SRRFD board meeting was adjourned at 19:55.

Minutes prepared by Mary Lou Morris.