# Seal Rock Rural Fire District Board of Directors Meeting – July 11, 2013 Seal Rock Administration Building

**Directors Present:** John Soltau Al Anton

John Raudsep Peter Benjamin

Karl Kowalski

**Others Present:** Chief Tracy Shaw Mel Berry

Bari McLean Adam Dillinger

#### Call to Order

• Chairman Soltau presided and called the meeting to order at 18:32. The directors present represented a quorum.

Adam Dillinger took the floor to introduce himself as the Seal Rock Water
District Manager/formerly Toledo Public Works Director. He wanted to just let
the board know that he is available and wants to work in unison with the SRRFD.

### Minutes of Previous Month's Meeting – June 20, 2013

- Chairman Soltau asked if there were any comments or corrections regarding last month's minutes.
- Director Karl Kowalski made a motion to approve the June 2013 meeting minutes. John Raudsep seconded the motion, and all approved.

#### Financials (handout)

- Mel Berry handed out Year End financial reports July 2012-June 2013
  - o \$321,950 Total Income
  - o \$276,494 Budgeted
  - o \$45,456 Over Budget Income
- Mel Berry went over financials and explained line items with Balance Sheet Detail, Budget Report, Income & Expense and Detail of Income & Expense. He said the Dept is in a healthy financial position at year end. We are far below budget as expenses go. \$86,000 ahead with both funds.
- Income & Expenses Report backs up the Income Statement.
- Reviewed Accounts Payable. Mel moved \$16,000 to cover checks paid to A/P
- Director Anton made motion to approve Financials, Director Benjamin seconded and all approved.

## **Action Items**

• We currently have 2 Workers Comp. premiums. Director Benjamin contacted the Insurance Companies to find out if we are being charged for duplicate services on

either policy. One policy covers volunteers 24/7, the other one is just for when volunteers are on a call. He found there is a bit of overlap, but not enough to change. Our volunteers have very good coverage.

- o It was suggested that on Association night, Wilson might come to explain the insurance benefits to the volunteers.
- Director Kowalski asked if the dept could get affordable health insurance for the volunteers and Director Benjamin suggested waiting until Oct. when many things will change with healthcare.
- Director Benjamin is still checking on the PERS payment for April that has not been paid. Director Benjamin will keep checking into this.
- Chief Shaw emailed the SRRFD Agenda to all members of the board, however some members did not receive it

## **Old Business**

- Tree Removal
  - o Chief Shaw said R&R service will do the stump grinding and finish clearing around Bayshore Fire Dept on July 18th.
- Repeater Site Update
  - o Chief Shaw is currently working with the Power Co. for the pole install.
  - The Antenna will be installed before the pole is set and will be solar paneled and powered.
  - o Lyle will prep the site for the pad.
  - o The lease with Hancock Forest Management is being finalized next week.
- Chief Shaw--Web Site- Has Agenda, Minutes, Budget Report and Chief's log. The documents will eventually go back to 2012. The web site is completed and all looks good. There is a place for folks to donate using Pay Pal.
- Two Fire Hydrants—are installed in Bayshore-The water has so be turned off for local residents in order to test the hydrants.
  - O Director Anton suggested that we donate the two hydrants we have in the budget for this year and get them installed at once.
- LOSAP-Chief Shaw said we will leave thing as they are for now. It is the will of the crew to leave things as is.
- Generators—Director Anton
  - o Generator is on pad between the Garden club and SRRFD
  - Volunteers gathered and dug the trench between the two buildings to house the electrical.
  - o The electrician can now run wire to the generator and into the fire hall.
  - o A roof and wall might be installed at a later date to protect the unit against the elements.
  - o Bayshore generator is on a base.
- New Surf truck has the springs rebuilt, name on the door and radio & siren
  - Old Surf truck will go through Federal, State and BLM departments to see if anyone wants it,, otherwise it go up for auction.

## Chief's Report

- Chief Shaw sited an instance where the 911 calls are not being routed properly.
   He said this is continuing problem. Also where PAC West is being called instead of Central Coast
  - o Chief Shaw went to a Tsunami outreach meeting where he met with 25 angry folks about the response inefficiencies of emergency personnel.
  - O Director Kowalski asked if there was a way to know if other fire districts were having the same problems with response calls by this company.
  - o It was mentioned that part of the problem is that a loss of local knowledge occurred when emergency dispatch went to Salem.
  - Chief Shaw would like to explore other options for dispatch due to the unsatisfactory service of the current provider.
- Chief Shaw's contract was signed by Chairman Soltau and Director Raudsep can attest it.
- Chief Shaw had Kenny's custom painting come and give and estimate of \$2800 to finish the paint work on the Seal Rock fire station. The board gave their approval to go forward with the project.
- Chief Shaw mentioned it would be nice to have some office help as his last person has moved. Chief will look into possibilities of contracting with a person for office help.

## **New Business**

#### **Board Elections**

Director Anton would like to be Chairman

Director Kowalski relinquished his position as Vice President

Chairman Soltau will be Vice President

Director Benjamin will continue as Treasurer

Director Raudsep will continue as Secretary

- The necessary steps will be taken for a legal election with signed & notarized documents
- o Director Ruadsep made motion to accept elections
- o Director Kowalski seconded the motion and all agreed.

Chief's Report on run statistics were handed out and gone over.

- o There were 16 Calls for month of June
- Over half the calls came between 1700 and 2400
- Over half of the calls were for Medical assistance

The SRRFD board meeting was adjourned at 20:30