

**Seal Rock Rural Fire Protection District
Budget Committee Meeting
May 10, 2018
Seal Rock Administration Building**

Directors Present: Al Anton John Soltau
Karl Kowalski Larry Silverthorn

Director Absent: Peter Benjamin

Budget Committee Members: Robert Winkler Mickie Lindquist
Jim Provance Mel Beery

Others Present: Chief Tom Sakaris Mary Lou Morris

Call to Order/Establishment of a Quorum

- President Anton called the meeting to order at 17:40 and thanked the members for attending. There was a quorum.
- President Anton turned the meeting over to Chief Tom Sakaris, Budget Officer.

Expected Taxes to be Received Budget Year 2018-2019

- Budget Officer Sakaris reviewed the expected taxes as follows:

Assessed Valuation

Total Assessed Value for Current Tax Year – Property Values (2017-18)		\$488,505,700
	3% increase	\$ 14,655,171
Expected Assessed Value for Next Tax Year (2018-2019)		\$503,160,871
Assessed Value per \$1,000		\$503,161

General Fund Taxes

Taxes Levied @ \$.4634 tax rate	Property Taxes	\$233,165
Less Assumed Uncollected Taxes (8%)		\$ (18,653)
Expected Taxes to be Received for General Fund		\$214,512

Local Option Levy/Chief

Taxes Levied @ \$.20 tax rate		\$100,632
Less Assumed Uncollected Taxes (8%)		\$ (8,051)
Expected Taxes to be Received for Chief Levy		\$ 92,582

Local Option Levy/Firefighters

Taxes Levied @ \$.40 tax rate		\$201,264
Less Assumed Uncollected Taxes (8%)		\$ (16,101)
Expected Taxes to be Received for Firefighters Levy		\$185,163

<u>Total Expected Taxes to be Received for District</u>		\$492,256
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Reviewed with no questions.

Discussion of Budget Documents

- Budget Officer Sakaris presented the proposed budget for 2018-2019.

Form LB-11: Special Fund Resources and Requirements – Truck and Building Reserve Fund

Total Resources - \$176,977.

(Included in this total is \$60,000 transferred in from General Fund for equipment failure.)

Requirements include Purchase of Fire Fighting Trucks and Equipment, Materials and Services, Note Payments, Bldg 3 and Service Charges.

Reserved for Future Expenditure - \$110,277.

Total Requirements - \$176,977.

Form LB-10(a): Special Fund Resources and Requirements – Local Option Levy/Chief

Total Resources - \$142,458.

(Included in this total is cash on hand, previously levied taxes estimated to be received and taxes estimated to be received.)

Requirements include Chief's Salary, Insurance Benefit, PERS Benefit, Payroll Taxes, Chief's Aide, Uniforms, Cell Phone and Annual Physical Examination. (There was a discussion regarding the Chief's Aide.)

Total Requirements - \$142,458.

Form LB-10(b): Special Fund Resources and Requirements – Local Option Levy/Firefighters

Total Resources - \$197,116.

(Included in this total is \$185,163 for taxes estimated to be received.)

Requirements include Firefighters Salaries, Insurance Benefit, PERS Benefit, Payroll Taxes, Uniforms, Annual Physical Exams. (Protective Gear/Clothing is not needed this year.)

Total Requirements - \$197,116.

Form LB-20: Resources – General Fund

Other Resources include Dept. of Forestry, Insurance Recoveries/Refunds, Insurance Dividends, Grants and Miscellaneous.

Total resources, except taxes to be levied - \$294,670.

Taxes estimated to be received - \$214,512.

Total Resources - \$509,182.

(Mr. Provance had a question about impact funding if the new state park goes in. President Anton stated this is being addressed with Mr. Bartoldus. It could be \$30,000/year but nothing is in place now.)

Form LB-30: Requirements Summary - General Fund
Materials and Services Requirements Description is on a separate form – Form LB-31.

Total Materials and Services - \$145,100.

Capital Outlay includes Capital Equipment, Protective Gear/Clothing, Radios & Pagers and Grant Equipment. President Anton explained Radio Building Repairs and Equipment was moved to Building Maintenance and Repair.

Total Capital Outlay - \$19,000.

Total Interfund Transfers - \$60,000

Total Operating Contingency - \$15,000.

Unappropriated Ending Fund Balance- \$266,082.

Total Requirements - \$509,182.

Form LB-31: Materials and Services – General Fund

Budget Officer Sakaris asked members to look over the requirements and ask questions. Director Kowalski asked if the amount for fuel has been increased. The answer was yes. Mickie Lindquist wanted clarification about hydrant maintenance. Chief Sakaris explained two hydrants are purchased each year and the water district does the installation.

Budget Officer Sakaris asked if there were any suggestions or changes after reviewing the budget documents. Director Silverthorn thinks the Chief's Aide amount is too much. Mr. Provance is still concerned about the placement of the Chief's Aide as a requirement in the Chief's Levy. He thinks it should be in another category such as Other Services/Personnel. It was explained that if the Chief's Aide is a volunteer firefighter, that person can respond to a call if needed. It was agreed to leave the Chief's Aide where it appears.

Motion to Approve Budget

- President Anton asked for a motion to accept the 2018-2019 budget. Mickie Lindquist made the motion and Mel Beery seconded the motion. Motion passed unanimous.

The meeting was adjourned at 18:00.

Minutes prepared by Mary Lou Morris.