

**Seal Rock Rural Fire Protection District
Board of Directors Meeting—April 13, 2017
Seal Rock Administration Building**

Directors Present Al Anton, Peter Benjamin, Larry Silverthorn, John Soltau
Director Karl Kowalski was excused.

Others Present Mel Beery, Patty Benjamin, Rich Hale, Paul Highfill, Bill Kenworthy, Boone Ogden, John Raudsep, Paul Rimola, Chief Tom Sakaris, Skip & Susan Smith

Call to Order

President Anton called the meeting to order at 18:38.

Approval of Minutes for March 9, 2017 Board of Directors Meeting

President Anton called for a motion to approve the minutes of March 9, 2017.

Director Soltau moved, Director Benjamin seconded, to approve the March 9, 2017 minutes as presented. Motion passed with all in favor.

Financials

Mr. Beery distributed the financial reports and discussed each statement.

1. Balance Sheet as of March 31, 2017/Summarized Current Assets and Liabilities—Total for Checking/Savings was \$496,305. Total Accounts Payable was \$23,453.
2. Income and Expense for March 2017—Income included taxes and interest totaling \$2,458.
3. Expense Detail March 2017—In answer to a question from Director Silverthorn, Chief Sakaris said vehicle/equipment repairs in the amount of \$5,262 included new tires for 6207. A short discussion followed about the expense for Dispatch Services.
4. Budget vs. Actual Report July 2016 through March 2017—The district was at 97% of total budget with 99% of taxes collected.

Director Silverthorn moved to approve the Financials. Director Soltau seconded the motion and it passed 4-0 with no further discussion.

5. Bills Paid April 2017—Total bills paid was \$24,210.58. There was a brief discussion about the payment to Cardinal Services and a reimbursement to the Firefighters Association.

Director Benjamin made a motion to approve Accounts Payable. Director Soltau seconded the motion and it passed unanimously.

6. Cash requirements January 2017—\$31,000 would be required to meet payroll and bills.

Director Silverthorn made a motion to transfer \$31,000 from the LGIP fund to the bank account to pay the month's bills. Director Benjamin seconded the motion and it passed 4-0.

Old Business

1. The District had purchased a new generator, which President Anton had picked up at Grants Pass on his way back from California. Director Silverthorn suggested that the generator might be housed inside the new station. He and Chief Sakaris will look into it.
2. Director Silverthorn provided an update on the map he has been working on of the fire district.
3. Director Silverthorn continues to work with Mark Jung on the radio shack's solar panels.

New Business

1. Chief's Report

Chief Sakaris has been working with President Anton, Director Benjamin, and Mel Beery on the annual budget process.

Water rescue training is underway, with Scott Clendenin in charge of the program. It is going well and Chief Sakaris said the water rescue team was "on point".

There were 43 calls during March 2017, including 31 medicals, 3 vehicle crashes, and 1 structure fire.

2. Association Report

Association President Boone Ogden reported that the surf rescue drills were good, and they are also training on vehicle fires and firefighter skills assessment. The association had lost a couple of volunteers.

Mr. Ogden had been looking into the process of changing the association's status to 501(c)(4), as a tax-exempt non-profit social welfare association. He said many fire departments are independent entities with 501(c)(4) status but Seal Rock had never done that. President Anton said he would consult with the district's legal counsel to see what effect that change might have on paid staff. Ogden said it is a long, involved process. He said he understood EMT-P Dustin Joll had helped Central Coast with their process. He would consult with him and with the association to see if that's the direction they want to go.

Director Silverthorn followed up on a discussion at the March meeting about the Length of Service Plan (LOSAP). He had spoken with the attorney who had set up the original plan for Seal Rock and she said the program is still in good standing. She will provide a letter to the district to that effect. Director Silverthorn added that she is considered a "guru" on LOSAP programs. President Anton said he would advise the district's legal counsel of the program's status.

A discussion followed about a report the volunteers had presented to the board relating to the chief's annual performance evaluation. It was the consensus of the board that the report was not presented within the department's protocols, which state that concerns should go to the chief first; then, if they are not addressed to the volunteer's satisfaction, they should go to the Liaison Committee; and then on to the board for process. President Anton stated that keeping lines of communication open is vital. Mr. Ogden said he had addressed the issue with the association.

Public Comment

Following up on concerns voiced at the March meeting about how the expansion of the Brian Booth State Park might affect the community and the fire department, Paul Rimola urged the board to write a letter to Onno Husing, Director of the Lincoln County Planning and Development Department, requesting that the fire department receive notification of any meetings relating to the park's development and be included in the planning process. Director Silverthorn said he would meet with Mr. Husing the following day. It is estimated that there could be 1,000 – 2,000 people in the expanded park on weekends. A discussion followed about the impact of increased medical and fire calls on staff and volunteers, the risk to public safety, and potential problems getting response apparatus in and out of the park. Mr. Rimola and Mr. Hale expressed concern about a perceived lack of transparency on the planning department's part and questioned whether the project was actually funded. They said it was essential to put any concerns in writing in order for them to be addressed. President Anton said a letter from the Board would be sent to the Planning Department immediately. A representative from State Parks is scheduled to attend the May meeting of the Board of Directors.

Communications

There was nothing under Communications.

Board Member Comments

Director Silverthorn said he had spoken with PacWest Ambulance regarding space available for an ambulance at the Bayshore station. President Anton said he would follow up.

Adjournment

President Anton adjourned the regular meeting at 19:38.

An Executive Session followed under 192.660 (2)(a) to consider the employment of a public officer, employee, staff member, or individual agent.

Minutes prepared by Patty Benjamin.