

**Seal Rock Rural Fire Protection District  
Board of Directors Meeting – March 9, 2017  
Seal Rock Administration Building**

**Directors Present:** Al Anton  
Karl Kowalski  
John Soltau  
Peter Benjamin  
Larry Silverthorn

**Others Present:** Chief Sakaris  
Bill Kenworthy  
Mike Burt  
Scott Clendenin  
Skip and Susan Smith  
Paul Highfill  
Mel Beery  
Boone Ogden  
John Raudsep  
Adam Schmolzi  
Paul Rimola  
Mary Lou Morris

**Call to Order – Board of Directors Meeting**

- President Anton presided and called the meeting to order at 18:35. There was a quorum.

**Approval of Minutes for February 16, 2017 Board of Directors Meeting**

- President Anton asked if there were any comments or corrections regarding the February 16, 2017 minutes. President Anton said under Financials, the last bullet needs to be corrected. The last sentence “The computer will be purchased with the credit card and housed at the station.” needs to be omitted. There were no other comments or corrections.
- Director Silverthorn made a motion to approve the February 16, 2017 minutes as corrected. Director Benjamin seconded the motion. Motion passed.

**Financials (handout)**

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of February 28, 2017 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$501,153. Total LOSAP cash was \$66,145. Total Accounts Payable was \$5,504.
- Income and Expense February 2017 – Total Income was \$1,262. The tax report was not received in time for this report but will show on next month’s report. TriAgg made a donation of \$1,000. Under Expenses – Volunteer Awards/Events, details can be found on the Expense Detail Report. Director Silverthorn asked if this was for sweatshirts. Chief Sakaris said yes.
- Expense Detail February 2017 – Reviewed with no comments.
- Budget vs. Actual Report July through February 2017– Under Expense, President Anton questioned the increased cost for Audit Services. Grimstad is doing the audit. Director Benjamin questioned the expense for Public Education/ Newsletters. He was reminded this expense was mainly for the Fish Fry.

- Director Benjamin made a motion to approve Financials. Director Silverthorn seconded the motion. Motion passed.
- Bills Paid March 2017 – The bill from MES Northwest was for the sweatshirts. Mr. Beery stated he received more bills after the report was printed. Total bills were approximately \$6,400 instead of the \$5,829.35.
- Credit Card Charges February 2017 – Charges were presented with no comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements March 2017 – Mr. Beery stated \$11,200 is required for the month of March.
- Director Kowalski made a motion to transfer \$11,200 from the LGIP fund to the bank account to pay the month’s bills. Director Benjamin seconded the motion. Motion passed.
- Director Silverthorn said in the LOSAP quarterly report the word “retirement” needs to be taken out. Mr. Beery will make the correction.

### **Old Business**

- LOSAP Update (Boone Ogden):  
Mr. Ogden distributed the Seal Rock Fire Protection District Length of Service Plan (No Retirement or Death Assumptions). The report listed volunteers active, inactive and retired. A graph from 2017 to 2030 was presented showing LOSAP contributions over time. Director Silverthorn asked about the written portion of the report that was not presented. Mr. Ogden stated he would get copies to the board members. (Board members received the remainder of the report before the end of the meeting.) The written portion of the report explains the levels of member in good standing. Chief Sakaris is working on the legal research of who can draw, both active and separated. Nine out of 13 volunteers have responded to calls. Eleven out of 13 volunteers have attended training. The Chief, President of the Association, a member, a board member and a member of the public make up the LOSAP Committee. Chief Sakaris stated volunteers will do a sign in at the station to keep a record of call volume. The minimum standard for volunteers is 25% for calls and 50% for training. Director Silverthorn thinks there should be an allowance of 5% difference for certain circumstances. This would be decided by the Chief or President. Director Kowalski suggested a memo be given to volunteers once a year with the requirements. It was asked if members know their status. Chief Sakaris stated volunteers receive status information each month. Volunteers average eight calls a month that they need to respond to. President Anton said there needs to be criteria for exceptions.
- Station Generator:  
President Anton said he has not received an invoice yet. He will call about the invoice and may bring the generator back from his trip south. He expects to be back by April 9<sup>th</sup>.

- Repeater Tower Update:  
Director Soltau asked for an update on the repeater tower. Director Silverthorn said the building was turned 70% and it has made a big difference. Two solar panels are not working and Mr. Jung is working on the repairs. The pole was taken down and the antennas were taken to Mr. Jung's building. Yachats and Central Coast are also getting better signals now.

### **New Business**

- Chief Tom Sakaris' Report: (thank you letter, AED)  
Chief Sakaris received a thank you for the letter sent in support for GEMT and House Bill 4030. The defibrillator at the Bayshore clubhouse has been tested and is working. There were 26 calls for the month, with 17 being medical. A cow was rescued from high water. Both Bayshore Station and Seal Rock were the first to respond to a house fire in Waldport. The compressor at the new station is not working. The motor is ok. Chief Sakaris thinks it could be the breaker. Work is being done on the compressor. The fire engines are being serviced. Scot Clendenin, retired from the Coast Guard, is overseeing the water rescue training. Central Coast will take part in the training and has offered the use of their boat.
- Volunteer Association Report by Boone Ogden:  
Mr. Ogden said there was nothing new other than the LOSAP Report already given.

### **Public Comments:**

- Paul Rimola voiced his concerns about the plans for the state park and how it will affect the community. He doesn't think the width of the road for park access is sufficient for fire trucks and the road is private property. He feels the park will be more work for the Fire Department and it shouldn't go into the park unless paid. He believes any calls of problems in the park will go to State Police instead of the County. President Anton said there has not been any contact by State Parks regarding the impact on the Fire Department. Director Silverthorn stated he is aware of the concerns, spoke to county commissioners, and has talked to the attorney. He is working with Chief Sakaris to consider the medical and fire impact. It is estimated there could be 1,000 to 2,000 people in the park on weekends. Chief Sakaris is concerned about the size of the proposed bridge and tunnel and whether fire trucks and medical vehicles will fit. Someone from State Parks is scheduled to attend the May Board of Directors' Meeting to discuss the matter. Mr. Highfill reminded the Board that they can charge for services to anyone who doesn't live in the District. Mr. Raudsep is a member of the Waldport Citizen's Patrol. He said the group patrols the state park south of Waldport and there is difficulty getting the State Police to respond if there is trouble in the park.

### **Communications:**

- None

**Board Member Comments:**

- Director Silverthorn is working on a 4' by 8' map showing the fire district. It will be on the wall in the board room. Some people who live in communities just north of the Waldport Bridge, such as Bayshore and Sandpiper, think they are part of Central Coast. He plans to put signs at the entrance to these communities saying this is part of Seal Rock Fire District. Director Silverthorn said Adam Denlinger, from the water district, is writing a letter of concern regarding the state park to Lincoln County Planning. Someone from Alsea Highlands has contacted Director Silverthorn about becoming part of Seal Rock Fire District instead of Central Coast. A meeting is being scheduled.
- Director Benjamin and Chief Sakaris are meeting to discuss the budget. Director Benjamin requested a copy of the board meeting agenda go out to board members a few days prior to the meeting.
- President Anton reported three candidates have been selected for the fire fighter positions. Dustin Joll will start April 15<sup>th</sup>. Eric Dedijer-Small and Derek Undouch will start July 3<sup>rd</sup>.

President Anton adjourned the regular meeting at 19:40.

An Executive Session followed under 192.660 Section 2(a) To consider the employment of a public officer, employee, staff member or individual agent.

And

192.600 Section 2(c) To consider employee evaluation.

Minutes prepared by Mary Lou Morris.