

Seal Rock Rural Fire Protection District
Board of Directors Meeting – August 10, 2017
Seal Rock Administration Building

Directors Present: Al Anton
Peter Benjamin
Larry Silverthorn
John Soltau
Karl Kowalski

Others Present: Chief Sakaris
Erik Dediger-Small
Mel Beery
Bill Kenworthy
Mary Lou Morris
Scott Clendenin
Derek Udoutch
John Raudsep
Mickie Lindquist

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:30. There was a quorum.

Election of Officers

- Director Kowalski made a motion to elect Director Anton president. Director Soltau seconded the motion. Motion passed unanimous.
- Director Silverthorn made a motion to elect Director Soltau vice-president. Director Kowalski seconded the motion. Motion passed unanimous.
- Director Kowalski made a motion to elect Director Benjamin treasurer. President Anton seconded the motion. Motion passed unanimous.
- Director Kowalski made a motion to elect Director Silverthorn secretary. President Anton seconded the motion. Motion passed unanimous.

Approval of Minutes for July 13, 2017 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the July 13, 2017 minutes. There were no comments or corrections. Director Silverthorn made a motion to approve the July 13, 2017 minutes. Director Soltau seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of July 31, 2017 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$396,964. Total LOSAP cash was \$73,551. Total Accounts Payable was \$14,688.
- Income and Expense July 2017 – Mr. Beery stated the amount collected from taxes was for the prior year. New taxes collected will begin in October.
- Expense Detail July 2017 – The expense under Uniforms was for the new firefighters. Director Silverthorn asked about the Vehicle Fuel expense. This expense is in preparation for the eclipse. Director Kowalski questioned the bill

from Northwest Rescue Inc. It was explained this was the rope rescue in Newport.

- Budget vs. Actual Report July 2017– Reviewed with the only question being from Director Benjamin who asked about the \$500 expense for Emergency Preparedness. This was the expense for the rope team that was discussed under Expense Detail.
- Director Kowalski made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid August 2017 – Director Kowalski asked about the bill to Halco Welding. Chief Sakaris explained this was for the repair of the door and jet ski. Director Benjamin questioned the bill to City of Salem. Chief Sakaris said this is the first quarter cost for dispatch. Director Silverthorn wanted to know about the bill from Waldport Tire. Chief Sakaris said one of the rigs got stuck in the sand on the beach and had to be towed. Total bills were \$15,019.54.
- Credit Card Charges July 2017 – The only comment was a question about the way the report had been printed.
- Director Benjamin made a motion to approve Accounts Payable. Director Soltau seconded the motion. Motion passed.
- Cash Requirements August 2017 – Mr. Beery stated \$31,000 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Silverthorn made a motion to make the transfers. Director Benjamin seconded the motion. Motion passed.
- President Anton suggested the Board consider giving Mary Lou Morris and Mel Beery \$25 more per month. Both said they did not want a raise. Director Kowalski made a motion to give Mary Lou and Mel \$25 more per month. Director Benjamin seconded the motion. Motion passed.

Old Business

- Generator Update:
Director Silverthorn stated the bid was accepted for installing the generator which will be installed after the eclipse.
- Insurance Policy Update:
Chief Sakaris needs to get all of the birthdays and then the insurance agent will get back to him.
- Introduce New Firefighters:
Chief Sakaris introduced Scott Clendenin, Erik Dedijer-Small and Derek Udouch. They have been working diligently to get equipment and stations ready for the eclipse. Everything is being done. Scott is doing the training. President Anton asked who is doing the training for the new firefighters. Chief Sakaris said there is training once a day with Scott.
- Additional Information from Director Silverthorn:
Director Silverthorn reported the radio and antenna have been installed at the new station. The map of the county was put up yesterday and will be used for planning. The signs at the entrance to Bayshore, upper Bayshore and Sandpiper will be in place Tuesday of next week. The solar panels have been replaced and the water

problem has been fixed. All Director Silverthorn has left to do is schedule a meeting with Alsea Highlands. He would like President Anton, Scott Clendenin and Chief Sakaris to attend the meeting.

New Business

- Chief Tom Sakaris' Report:
Chief Sakaris said there were 42 calls for the month.
- Eclipse Update:
Chief Sakaris attended the Chiefs' Meeting last month to discuss the process during the eclipse. A few of the districts have their action plan ready, Seal Rock is one of them. There will be a contact person available if help is needed. Seal Rock will go to 118th St. if there is a major call within Newport. Central Coast will have three people on staff per day. Chief Sakaris has prepared the Incident Action Plan using the ICS form. The plan covers what will happen for each call. In case there is a state of emergency, the plan has to be in writing. Jenny Demaris is ready to call a state of emergency if needed. The ICS activity log is used for equipment dispatched and is put with the incident report. Seal Rock will assist State Parks, which will be billed. If an accident involves someone from out of county, their insurance company will be billed and Seal Rock Fire District will be reimbursed. In preparation for traffic problems, lights and siren have been installed on the grey pickup. The pickup will be used to get through traffic with two people in the vehicle. WBCC will dispatch, Seal Rock's three repeaters will be used and the radios are completed. The water district will repair any hydrants that may be damaged in an accident. Chief Sakaris has met with the Coast Guard. They are adding a 29' and 52' boat to patrol the ocean. If the weather is nice, there could be surf rescues. Seal Rock has a dispatch plan. President Anton will screen calls and Seal Rock will do their own dispatch. Fires on beaches will not be a concern unless the fire goes into the grass. Starting August 19th, for four days, Seal Rock Fire District will be manned 24 hours/day. Eleven people, per day, will be at the station to go on calls. Chief Sakaris has prepared public service announcements. Because the weather forecast is for showers, rain and some sun, it's hoped most people will go east. It's estimated that 57% of the people will head home after the eclipse making travel times long. PacWest will have ambulances at Seal Rock, Waldport and south of the bridge in Newport. Traffic is expected to be the biggest problem. No parking signs will be put out the Wednesday before the eclipse so emergency vehicles have access to the roads. On any call, the Chiefs will be shared with other districts. Seal Rock will take care of its own tax payers first, making sure resources are not depleted. There is a concern about the Beaver Creek area since people are renting out their houses and property for camping. Life Flight will be stationed in Newport and Lincoln City. The Coast Guard will have two helicopters in Newport. The National Guard will be based in Salem. An article in the local paper stated National Guard will also be at the beach. Director Silverthorn thanked Chief Sakaris for all his work preparing for the eclipse, especially all the paperwork.
- Volunteer Association Report by Boone Ogden:
Bill Kenworthy said everybody is happy. The new firefighters are doing good.

Public Comments:

Mickie Lindquist said she helped with the campaign for funding to hire firefighters. She is very pleased with the new firefighters and they look very professional in their uniforms. Mickie also wanted to make sure everyone knew the garden club can be used during the four day period of the eclipse.

Communications:

None

Board Member Comments:

- Director Benjamin said he has been receiving phone calls at home concerning the Fire District. He's discovered his home phone number is listed for the Fire District. This needs to be corrected.
- Scott Clendenin reported there is now a phone at Bayshore and the green building, which also has wifi. Each station has its' own number.
- Chief Sakaris asked about the Seal Rock Fire District face book page. This needs to be disabled.
- Director Silverthorn reminded everyone not to forget to wear the special glasses provided by the Fire District during the eclipse. There are fake glasses being sold. Director Silverthorn also wanted to thank Al Anton for staying on the Board and being willing to be president again.

President Anton adjourned the meeting at 19:32.

An executive session followed under 192.660 Executive Session Section 2

Minutes prepared by Mary Lou Morris.