

**Seal Rock Rural Fire Protection District
Board of Directors Meeting – November 9, 2017
Seal Rock Administration Building**

Directors Present: Al Anton
Karl Kowalski

Larry Silverthorn

Directors Absent: Peter Benjamin

John Soltau

Others Present: Chief Sakaris
Mel Beery
Charlie Lesiecki
Mary Lou Morris

Scott Clendenin
Bill Kenworthy
John Raudsep

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:33. There was a quorum.

Approval of Minutes for October 12, 2017 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the October 12, 2017 minutes. Director Silverthorn asked if the sentence “It was agreed that if this type of action continues, Central Coast will be billed for services” was accurate. The sentence appears under Old Business – Central Coast and Yachats Fire Response Update. President Anton said the statement is accurate and Central Coast can be billed. There were no other comments or corrections. Director Silverthorn made a motion to approve the October 12, 2017 minutes. President Anton seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of October 31, 2017 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$279,949. Total LOSAP cash was \$69,326. Total Accounts Payable was \$15,799.
- Income and Expense October 2017 – Total income was \$18,916, almost all from taxes. The total expenses for Firefighters Fund was \$18,718, total expenses for Chief Fund was \$7,651, total expenses for General Fund was \$12,371 and total expenses for Truck & Bldg Fund was \$31,296. Director Kowalski asked about the expense under Building Maintenance/Repairs. This expense was mostly from the installation of the generator.
- Expense Detail October 2017 – Director Kowalski wanted to know why there were three separate petty cash entries. Mr. Beery explained the petty cash entries were for three different accounts.
- Budget vs. Actual Report – July through October 2017 – Mr. Beery pointed out Firefighters Fund Expenses and Chief Fund Expenses are on target for the year.

- Director Kowalski made a motion to approve Financials. Director Silverthorn seconded the motion. Motion passed.
- Bills Paid November 2017 – Director Kowalski asked about the bill from City of Salem. This is the charge for dispatch. Director Kowalski also asked about the tires purchased. Chief Sakaris said it was for the pickup. Total bills was \$23,447.43.
- Credit Card Charges October 2017 – No comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Cash Requirements November 2017 – Mr. Beery stated \$46,000 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Silverthorn made a motion to make the transfers. Director Kowalski seconded the motion. Motion passed.

Old Business

- Generator Update:
Chief Sakaris reported the generator is installed and in operation. It is tested every Wednesday from 10:00am to 10:30am. The material for the generator cover has been purchased and the cover will be done in approximately one week.
- Central Coast Fire District Update:
President Anton reported the letter has been sent. The Central Coast Fire Chief has been going on every call. The Central Coast Board of Directors meeting is next week and hopefully there will be a response to the letter after the meeting. If there is no response, President Anton will go to the next board meeting.
- Command Vehicle Update:
The new vehicle has been ordered and should arrive in 10 – 12 weeks.

New Business

- Chief Tom Sakaris' Report:
Chief Sakaris said there were 50 calls for the month, including a vehicle accident involving a drunk driver and 17 mutual aid calls. Seal Rock will be reimbursed for the auto accident. Director Benjamin gave Chief Sakaris information about Oregon Co-op. The Oregon Co-op shares data in case of a disaster, such as the loss of a building. Chief Sakaris said two of the vehicles have been repaired using Lincoln County Maintenance. Director Silverthorn asked if the water rescue truck has been serviced. Chief Sakaris reported it is done.
- Volunteer Association Report by Charlie Lesiecki:
Charlie Lesiecki reported the Volunteer Association had an election for new officers and he was elected president. Mr. Lesiecki said he can't find any information about the Association's non-profit status. President Anton gave the information to the organization about six months ago. Mr. Lesiecki said it will cost between \$800 and \$1200 for proper licensing with IRS and to obtain non-profit status. Director Kowalski asked how much is in the Volunteer Association account. There is \$2700 available, mainly from the sale of two jet skis with the money being given to the Association. Director Silverthorn thanked Mr. Lesiecki

for being willing to be president. Director Silverthorn suggested putting a line item in the budget for the Volunteer Association. President Anton said he has an ok from the attorney to do this. Director Kowalski asked if the Association can do fund raisers. President Anton answered “yes”. President Anton suggested the Association make a plan for what they want to do. Mr. Lesiecki had questions about the Christmas drive since he hasn’t been involved before. It was explained Seal Rock Fire goes through the various neighborhoods it serves as well as placing boxes in various locations for contributions. A discussion followed regarding vehicles used, food collection/distribution and decorations. Lyle has all of the decorations.

Public Comments:

None

Communications:

None

Board Member Comments:

- Director Silverthorn said he’s heard a rumor about Waldport Fire Department moving to a Pioneer Telephone Co. building. Director Silverthorn and Chief Sakaris will be attending a risk management meeting next week which will save the District 2%. He asked about the pickup and was told it will be used as long as possible. Director Silverthorn plans to go to the assessor’s office to get information on the value of the homes in Alsea Highlands. He referred to the article in the paper about sand removal in Bayshore and asked if the fire hydrants in Bayshore were ok. Mary Lou Morris said the hydrants are not buried in sand. She also said plans are being made to remove the sand from the roadway in south Bayshore since Lincoln County has now changed the rule. Director Silverthorn asked if Veterans Day is a legal holiday for firefighters. Firefighters will have the day off. He reminded the Board that Dennis Bartoldus is retiring. Director Silverthorn wants to have a drive for volunteers, maybe offering free pizza. He thinks it should be during the winter months, with an ad in the paper. The fish fry had a lot of people attend but no new volunteers. Director Silverthorn suggested a flashing yellow light that shows vehicle speed and is solar powered. A discussion followed.
- President Anton said he and Director Kowalski need to do the special district on line. Chief Sakaris said the District only gets a 2% discount, no matter how many people attend a session. The discount only applies to different topics.

President Anton adjourned the meeting at 19:18.

Minutes prepared by Mary Lou Morris.