

- Director Benjamin made a motion to approve Financials. Director Soltau seconded the motion. Motion passed unanimous.
- Bills Paid March 2016 – Director Benjamin asked about the amount under Calif State Disbursement Unit. Mr. Beery explained this is the amount paid to California. Director Kowalski had a question about the amount paid to Newport News-Times. This charge is being questioned and Chief Sakaris will call about the charge. Director Benjamin asked about the check to Chief Sakaris. It is for Chief Sakaris’s insurance.
- Credit Card Charges February 2016 – Charges were reviewed with no questions.
- Director Benjamin made a motion to approve Accounts Payable. Director Soltau seconded the motion. Motion passed unanimous.
- Cash Requirements March 2016 – Mr. Beery stated \$17,100 is required for the month of March.
- Director Kowalski made a motion to transfer \$17,100 from the LGIP fund to the bank account to pay the month’s bills. Director Benjamin seconded the motion. Motion passed unanimous.

CERT Grant

- Lynda Engle is the Seal Rock Coordinator for CERT. Lynda and her husband started the program in 2007. CERT (Citizen Emergency Response Team) is used during emergencies with trained volunteers helping the community. The area covered is Yachats to Lincoln City. CERT helps the community to prepare for emergencies such as an earthquake or tsunami. Individuals as well as the community need to be prepared. Seal Rock is eligible for a grant but the amount of the grant has to be matched by Seal Rock. Lynda passed out the application for the grant program. Funds from the grant would be used to purchase a storage box to store emergency/personal supplies. The box would be located at the Bayshore Fire Station. The deadline for the grant application is March 18, 2016. Mr. Williamson (CERT volunteer) stated the box purchased could be new or used with an estimated cost of \$3500. Individual families would have space in the box for emergency supplies. Makai is another location being considered for a box, as well as a few other locations. Vivian Mills (CERT volunteer) stated the box at Bayshore would be very beneficial since residents wouldn’t need to carry heavy packs during an evacuation. Mr. Highfill asked who would be liable if the box is broken into and items stolen. There was no answer to this question. A discussion followed on applying for the grant now, maybe not accepting the grant if it was awarded and how that would affect future applications for the grant. Director Benjamin suggested taking the time to talk with the school district and Depoe Bay to get more information. It was decided not to apply for the grant at this time, needing more information first. Director Benjamin agreed to be the contact with CERT.

Old Business

- Property Acquisition Update (Resolution):
President Anton stated Dennis Bartoldus has prepared the agreement for sale and will handle the signing. The amount of purchase is \$270,000 with possession being July 1, 2016. Director Kowalski made a motion to accept the sales agreement. Director Soltau seconded the motion. The motion passed unanimous. President Anton read the resolution which follows:

**RESOLUTION NO. 2016-01
SEAL ROCK RURAL FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION FO THE STATE OF OREGON**

A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY FOR A FIRE STATION.

Whereas, the Seal Rock Fire District is in need of a larger fire station to serve the District; and

Whereas, ORS 478.260(2) provides that the Board of Directors of the District may select the location of the fire station and allows the District to purchase said property; and

Whereas, ORS 478.410(3) allows the Board of the District to enter into agreements to purchase property for a fire station provided that the District does not incur liability for purchasing the property which exceeds .0125 percent of the market value of the taxable property within the District; and

Whereas, the Board has located property suitable and desirable for the location of a fire station and desires to purchase said property acceptable to the District,

NOW THEREFORE, the District hereby resolves to purchase the following described property from Paul J. Highfill and Judi K. Highfill, husband and wife, for the sum of \$270,000.00 upon the terms and conditions set forth in the Sale Agreement attached as Exhibit A.

Parcel One: Beginning at the northwest corner of Block C, SEAL ROCK RESORT, in Lincoln County, Oregon; thence south 50 feet; thence east 100 feet; thence north 50 feet; thence west 100 feet to the true point of beginning.

Parcel Two: Beginning at the northwest corner of Block C, SEAL ROCK RESORT, in Lincoln County, Oregon; thence south 50 feet along the west line of said Block C to the point of beginning; thence south 50 feet; thence east 100 feet; thence north 50 feet; thence west 100 feet to the true point of beginning, all in Block C, SEAL ROCK RESORT.

In support of the purchase of the property the District makes the following findings:

1. The current fire station located in Seal Rock is no longer suitable for District purposes as a primary fire station due to its size and condition.
2. The property being purchased herein is located only one block from the present fire station and is in a very desirable location. The property contains a building suitable for use a fire station by virtue of its size and construction.
3. The District Board has inspected the building to be acquired and has determined it is in good condition.
4. The building has good access to adjoining streets and to the main highway through the District, Highway 101.
5. The District has been provided an appraisal of the property by a state certified appraiser, Patrick A. McKern. The appraisal has determined the value of the property to be \$258,000.00 as of June 5, 2015. Although the District has agreed to pay \$12,000.00 more than the appraised value for the property, the Board finds there are compelling reasons for doing so. The property is in a very desirable location and needs very little modification to be suitable for use as a fire station. Additionally, the owner of the property is willing to finance the purchase of the property at 4% fixed interest for a 10 year period.
6. The District has looked for other property on which to build a fire station and it is apparent that other property is difficult to find and is not as desirable as the property being purchased. Additionally, the District would need to construct a building. The District reasonably estimates to find another property suitable for the District's use would be over \$500,000.00.
7. The price being paid under this agreement is less than .0125 percent of the market value of the taxable property within the District.
8. By this resolution, the Chairperson/President of the Board is authorized to sign the Sale Agreement attached as Exhibit A.

Based upon the foregoing finds it is hereby resolved this _____ day of March, 2016.

By: _____

Title: _____

Director Benjamin made a motion to adopt Resolution No. 2016-01. Director Kowalski seconded the motion. Director Kowalski asked who will sign the Resolution. President Anton stated he would. The motion passed unanimously. President Anton signed the Resolution.

- **ASA Report:**
Chief Sakaris stated PAC West, Central Coast and Yachats are involved. Chief Sakaris is on the ambulance review committee and has concerns about the response times. Central Coast does not have enough staff which means PAC West and Yachats have to respond. ASA will be accepted June 25, 2016 and begin July 1, 2016. An ambulance is to have 2 staff on board. Chief Sakaris will make sure this standard is followed.
- **Employment Agency Report:**
President Anton stated Dennis Bartoldus has reviewed the report and it will start April 1, 2016.
- **Standard of Cover:**
Chief Sakaris will have it ready for the Board's review and approval at the April meeting.

New Business

- **Chief Tom Sakaris' Report:**
There were 39 calls during the month of February. After the last training session, Chief Sakaris will do individual reviews. He has been invited to attend the next Bayshore Sand Removal Committee meeting on March 19th.
- **Volunteer Association Report by Bill Kenworthy:**
Mr. Kenworthy stated the policy manual is being revised. He can't find a definition for member is good standing. Director Benjamin volunteered to try to locate the definition. Mr. Kenworthy said the annual letter to the Board hasn't been done recently. Director Silverthorn will have it for the April meeting.

Public Comments

None

Communications

None

Board Member Comments

- Director Benjamin asked Chief Sakaris if he has seen the fire grant. Chief Sakaris has seen it.
- President Anton told the Board he is starting a new company and will not be able to carry on with his duties as President, probably until September or October. Director Soltau will take over the President's duties.

Director Benjamin made a motion to adjourn the meeting. President Anton seconded the motion. Motion passed unanimously. President Anton adjourned the meeting at 19:50.

Minutes prepared by Mary Lou Morris