

**Seal Rock Rural Fire Protection District
Board of Directors Meeting—February 11, 2016
Seal Rock Administration Building**

Directors Present	Al Anton Peter Benjamin	Larry Silverthorn John Soltau
Director Excused	Karl Kowalski	
Others Present	Mel Beery Patty Benjamin Adam Denlinger Chief Tom Sakaris	Lynda Engle Paul Highfill Bill Kenworthy

Call to Order

President Anton called the meeting to order at 18:33.

Approval of Minutes for January 7, 2016 Board of Directors Meeting

Director Soltau moved to approve the January 7, 2016 minutes as submitted. Director Silverthorn seconded the motion and the minutes were approved with all in favor.

Financials

Mr. Beery distributed the financial reports and discussed each statement.

1. Balance Sheet as of January 31, 2016/Summarized Current Assets and Liabilities—Total for Checking/Savings was \$518,909. Total cash for LOSAP was \$70,332. Total Accounts Payable was \$8,600.

2. Income and Expense for January 2016—Total income, including taxes, interest, and miscellaneous income, was \$4,572.

3. Expense Detail January 2016—Unusual expenses for the month of January included property/liability insurance at \$10,234 and volunteer association awards at \$1,453.

4. Budget vs. Actual Report July through January 2016—Seven months into the fiscal year, the district is at 86% of budget with 90% of taxes collected.

Director Benjamin made a motion to approve the Financials. Director Silverthorn seconded the motion and it passed 4-0.

5. Bills Paid February 2016—Total bills paid were \$9,380; credit card charges were \$1,075. There were no questions or discussion.

Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion and it passed unanimously.

6. Cash requirements February 2016—\$17,500 would be required to meet payroll and bills. Director Benjamin made a motion to transfer \$17,500 from the LGIP fund to the bank account to pay the month's bills. Director Soltau seconded the motion and it passed 4-0.

Before proceeding with the regular agenda, President Anton introduced Adam Denlinger, General Manager of the Seal Rock Water District. Mr. Denlinger expressed appreciation to the board and the fire chief for the fast response and support Seal Rock Fire provided on Tuesday, February 9, when a contractor had bored into a 12-inch water main at Ona curves. The line had been isolated and did not affect flow throughout the district. Directors Silverthorn and Soltau stated that it reflected well on Mr. Denlinger and Chief Sakaris that they and their departments had worked so well together.

Old Business

1. Property Acquisition Update—President Anton reported that the district's legal counsel is working on a resolution, sales agreement, and deed of transfer for consideration and approval at the next board meeting.

2. Ambulance Service Agreement (ASA) Report--Chief Sakaris said he had been appointed to the ambulance review committee. The committee will meet again with the Lincoln County Board of Commissioners before the ASA bidding period closes on March 1, 2016.

3. Employment Agency Report—Chief Sakaris is working on a plan to pay fire district volunteers to perform certain duties around the stations. A contract is being drawn up with Barrett Business Services to manage the payroll for the program. The district's attorney is reviewing the contract for legal sufficiency.

New Business

Chief's Report:

1. There were 29 calls during the month of January, including 1 fire and 16 medicals.
2. There will be an active shooter drill during spring break; however, the policy regarding fire personnel going into an active shooter situation is still being discussed.
3. All equipment and apparatus has been serviced.
4. Bill Kenworthy had conducted a CPR class for the association. One person still needs to complete the course.

5. Chief Sakaris said a moment of silence would be held on February 12, 2016, in memory of Sgt. Jason Goodding, a police officer from Seaside, OR who was killed in the line of duty on February 5, 2016.

Association Report

1. Bill Kenworthy said new training material had been received.

Public Comment

There was no public comment.

Communications

1. Patches had been exchanged between Seal Rock Fire and a fire department in Australia and one in the eastern US. In answer to a question from Director Benjamin, Chief Sakaris passed around one of Seal Rock Fire's new patches for the board to see.

Board Member Comments

1. Director Silverthorn said he was still working on a proposed fish fry/open house for homeowners in the fire district. He said the event would probably be held in September 2016.

2. A discussion followed about vans used by workers gathering salal that are parked on both sides of the road in Seal Rock. They are blocking and there is poor lighting. Chief Sakaris will address the issue.

3. Director Silverthorn had looked into what it would cost to replace the speakers and amplifiers on the tsunami siren that is no longer in service. A brief discussion followed about listing the siren for sale, donating it, or scrapping it altogether. Director Silverthorn said he would have more information at next month's meeting.

4. Director Benjamin provided President Anton with a copy of last year's budget schedule. A budget officer will be appointed at the meeting on March 10, 2016.

5. Director Soltau addressed the ongoing need for more volunteers. President Anton said some phone calls had been generated after his interview about the shortage of volunteers in all three South County districts in last week's News Times. He suggested scheduling a work session and inviting community input to discuss and prioritize options. Director Soltau suggested that perhaps volunteers could be paid for being on call to guarantee that a crew would be available to respond if needed. Informational flyers could also be mailed out with Seal Rock Water and Central Lincoln bills. Assistant Chief Highfill suggested using the district's

sign board to advertise for volunteers. Chief Sakaris said he would speak with Rose at the Hauser Gallery about placing the sign near the highway by her shop.

Adjournment

On a motion by Director Benjamin, with a second by Director Soltau, President Anton adjourned the regular meeting at 19:25.

An Executive Session followed under ORS 192.660 (b) to consider the discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

Executive Session ended at 19:40.